



American Legion  
**MEL BAHER**  
 COMMISSIONER



American Veterans  
**FRANK POCCHI**  
 COMMISSIONER



Disabled American Veterans  
**WILLIAM R. CAINE**  
 COMMISSIONER



Veterans of Foreign Wars  
**CLAYTON E. UZELL**  
 COMMISSIONER



Vietnam Veterans of America  
**BOB POTTS**  
 COMMISSIONER

**JON REISS**  
 EXECUTIVE DIRECTOR

## Cuyahoga County Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650  
 Email: [vscmail@cuyahogacounty.us](mailto:vscmail@cuyahogacounty.us)  
 1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

### MINUTES

**DATE:** May 17, 2017 7:00 p.m.

**LOCATION:** American Legion Post 91  
 91 American Legion Parkway  
 Berea, Ohio 44017

**PRESENT:** Bob Potts, Vice President  
 Clayton E. Uzell, Secretary  
 Mel Baher, Commissioner  
 William R. Caine, Commissioner  
 Jon Reiss, Executive Director  
 Brian Gutkoski, Asst. County Prosecutor  
 Lorri Slivka, Executive Secretary

**EXCUSED:** Frank Pocci, President

**VISITORS:** Bill Gannon

**PURPOSE:** GENERAL MONTHLY MEETING

The meeting was called to order by Vice President Bob Potts followed by the Pledge of Allegiance.

A motion was made by Clay Uzell and seconded by Mel Baher to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Caine, Potts, Uzell. NAYS: None. Motion carried.

**STATE OF THE COMMISSION AND FINANCE REPORT (Attached):**

A motion was made by Mel Baher and seconded by Clay Uzell to accept the report of the Executive Director as given.

AYES: Baher, Caine, Potts, Uzell. NAYS: None. Motion carried.

## OLD BUSINESS:

### Action Items – Update:

- 1) **CCVSC Front Windows** – The agreement with Boyer Signs has been finalized. We are now waiting for the City Planning Commission to sign off on the project, which should take 4-6 weeks.
- 2) **Boardroom Audio/Visual** – We are in the process of obtaining an estimate for a wireless projector as an alternative to the expensive audio/visual proposal from Viasound.
- 3) **Kronos Migration** – The County is currently renegotiating their contract with AT&T. We are on the schedule to start running a parallel version of Kronos on the current system sometime in June, to go live during the first couple of weeks in July. Work in progress.
- 4) **Retention Schedule** – Waiting for the finalized copy from the Auditor of State.
- 5) **Linear Creative** – Social media should be in place by next week. Work in progress.
- 6) **Elevator/Garage Door Keys** – A request for keys has been submitted to the County locksmith. We are also researching the cost of sensor installation in the elevator and entrance to the garage as an option to the use of keys.
- 7) **Vehicle Wrap; Resolution 2017-07** – Waiting on an additional quote. Work in progress.
- 8) **Community Partners** – There will be no additional cost involved to provide CCVSC office space to representatives from Ohio Means Jobs for a 30-60 day pilot program. The program will then be re-evaluated.
- 9) **Handicapped Transportation** – Two options are being considered. Work in progress.

## NEW BUSINESS:

Membership registration fees for Ohio State Association of Veterans Service Commissioners are now due in the amount of \$30.00 per member for July 1, 2017 through June 30, 2018.

## GOOD OF THE ORDER:


Executive Director Jon Reiss gave a brief overview of the benefits and services of the CCVSC. Service Officer, Tawinka Sloan, was introduced and present to answer any questions and/or concerns of guests.

## EXECUTIVE SESSION:

There were no items for Executive Session.

With no further business, a motion was made by Clay Uzell and seconded by Bill Caine to adjourn the meeting at 7:58 p.m.

AYES: Baher, Caine, Potts, Uzell. NAYS: None. Motion carried.



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Bob Potts, Vice President



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Clayton Uzell, Secretary

# CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

APRIL 2017

## *State of the Commission and Finance Report*



Submitted By:  
**Jon Reiss**  
Executive Director  
May 17, 2017



**Frank Pocci**  
President  
AMVETS



**Bob Potts**  
Vice President  
VVA



**Clayton E. Uzell**  
Secretary  
VFW



**William R. Caine**  
Commissioner  
DAV



**Mel Baher**  
Commissioner  
American Legion

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## CONTACT INFORMATION

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# STATE OF COMMISSION AND FINANCE REPORT (APRIL)

## Executive Report

### DIRECTOR'S OUTREACH

- Attended the DAV District Meeting at Parma Memorial Hall
- Hosted the 1<sup>st</sup> Quarter Budget Meeting with Anthony Henderson
- Met with Anson Hall from ESPN
- Met with Mason Beck – a Case Western Reserve student
- Attended the MOAA dinner at Severance Hall
- Attended the Community Employment Collaborative Meeting
- Attended the JVCOCC meeting
- Attended the Cuyahoga County Student Loan Rescue Meeting
- Attended the Hyland Military Meeting
- Spoke with Buck Bramlish, Executive Director Franklin County VSC
- Attended the Cleveland Stakeholder's Day Planning Meeting
- Attended a Homeless Veterans Master List Meeting
- Attended the Breaking Down Barriers Initiative Meeting
- Attended a Purple Heart Homes Meeting
- Attended meeting with DAV Chapter 108
- Attended Veterans Treatment Court
- Conducted Office Tour with ODJFS
- Attended JROTC event at Euclid High School
- Attended Veterans Experience Action Clinic Meeting at Tri-C West
- Attended Northeast Ohio Veterans Community Task Force Advisory Meeting
- Attended the Veterans Hiring Fair Meeting

### OUTREACH TEAM

- Veterans Resource Fair – Parma/Snow Library
- Westlake Nursing and Rehab
- McGregor Home – Nursing Home
- Hyland's Military
- RISFAC

### UPCOMING EVENTS

- 18 May – Food Truck Event – 6133 Rockside Rd. Independence
- 20 May – Fallen Riders Memorial – Cuyahoga County Fairgrounds
- 25 May – Senior Day Resource Fair – South Euclid Library

### NEW CLIENT REPORT

- Total New Clients for April 2017: 260 (YTD: 1,164)
- Financial Assistance New Clients for April 2017: 36 (Up from 24 in 2016)  
29 approved, 0 at Level III, 1 partial, 1 denied, 5 withdrawn
- Financial Assistance New Clients Year-to-Date: 100 (Down from 117 in 2016)

### CUSTOMER SATISFACTION SURVEYS

There were 4 surveys completed; all of which were positive

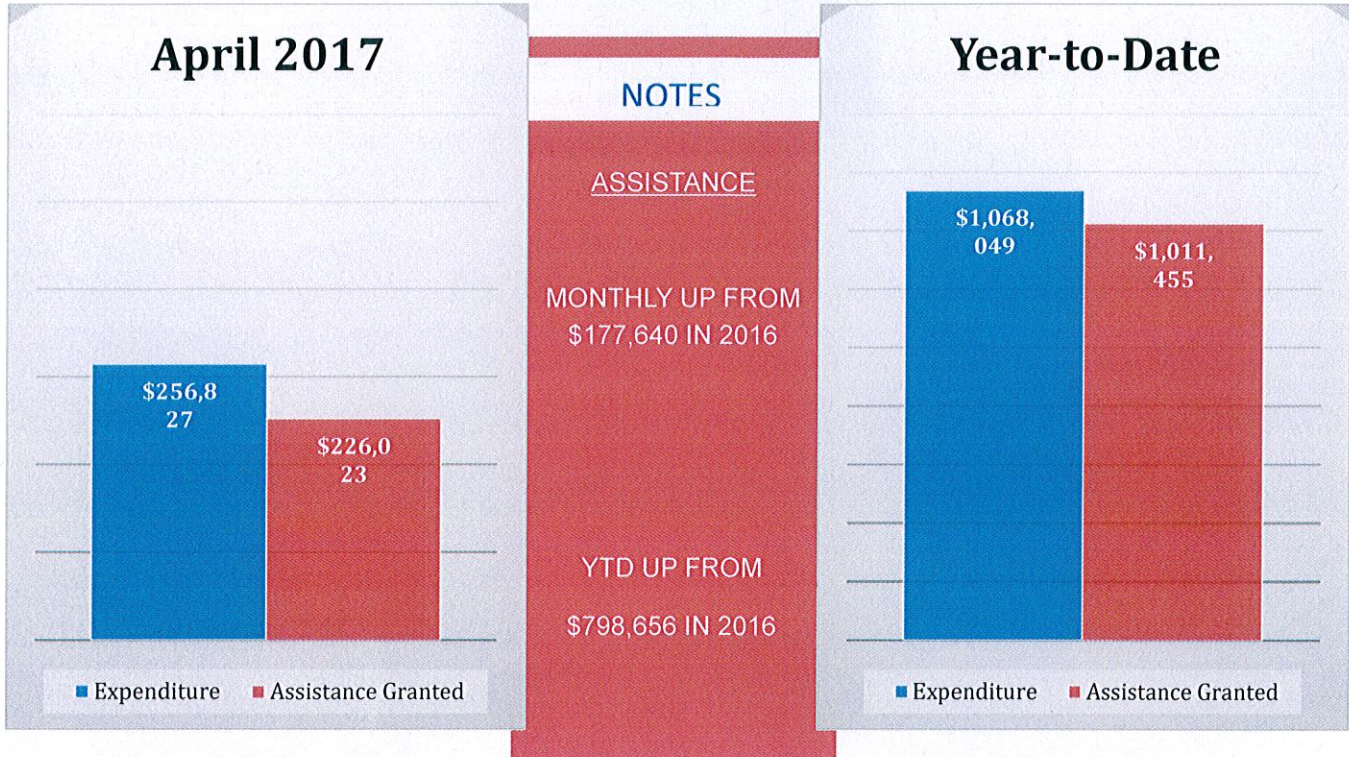
### RE-OCCURRING OUTREACH

- LIBRARY OUTREACH
  - South Euclid Library  
1<sup>st</sup> Week of each month  
M-W 9am to 3pm
  - North Royalton Library  
2<sup>nd</sup> Week of each month  
M-W 9am to 3pm
  - Solon Library  
3<sup>rd</sup> Week of each month  
M-W 9am to 3pm
  - Fairview Park Library  
4<sup>th</sup> Week of each month  
M-W 9am to 3pm
- HOMELESS OUTREACH
  - Stella Maris
  - VOA
  - 2100 Lakeside
- OMJ ORIENTATION
- COUNTY JAIL VETS POD
- NEOCH

# STATE OF COMMISSION AND FINANCE REPORT (APRIL)

## Financial Summary

Below are selected reports from the CCVSC Finance Department.



Client Assistance includes: Financial Rent, Utilities, Infant Layette, Personal Hygiene, Shoes, and Clothing

Assistance for Medical, Food, Mortgage,

## Expense Analysis

	Total Budget	YTD Expenditure	Remaining Expenditures	2017 Projection	Budget Variance
<b>Salaries</b>	1,806,773	495,660	1,208,887	1,704,547	102,226
<b>Fringe Benefits</b>	689,041	204,695	460,078	664,773	24,268
<b>Commodities</b>	32,810	8,261	20,284	28,545	4,265
<b>Contract Svcs</b>	371,123	44,687	315,338	360,025	11,098
<b>Controlled Exp.</b>	220,940	104,608	116,332	220,940	-
<b>Client Svcs</b>	3,647,954	1,068,048	2,337,232	3,405,280	242,674
<b>Other Exp</b>	440,863	159,576	216,991	376,567	64,296
<b>Capital Outlay</b>	47,022	25,401	21,093	46,494	528
<b>Total</b>	7,256,526	2,110,936	4,696,235	6,807,171	449,355

# STATE OF COMMISSION AND FINANCE REPORT (APRIL)

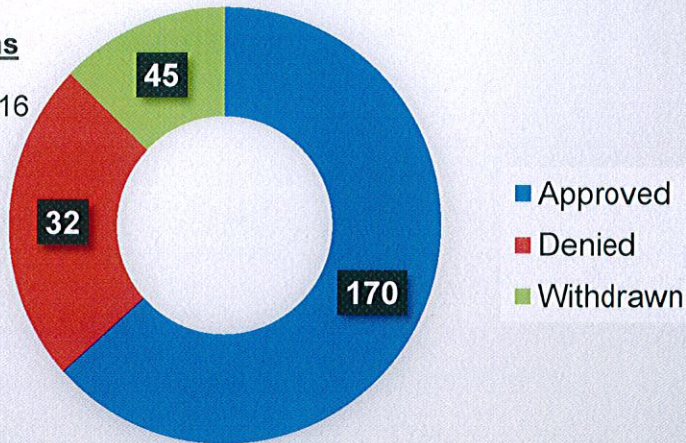
## Financial Assistance Department

### FINANCIAL ASSISTANCE ACTIVITY REPORT

#### April Application Outcome

**247 Applications**

Up 8.3% from 2016

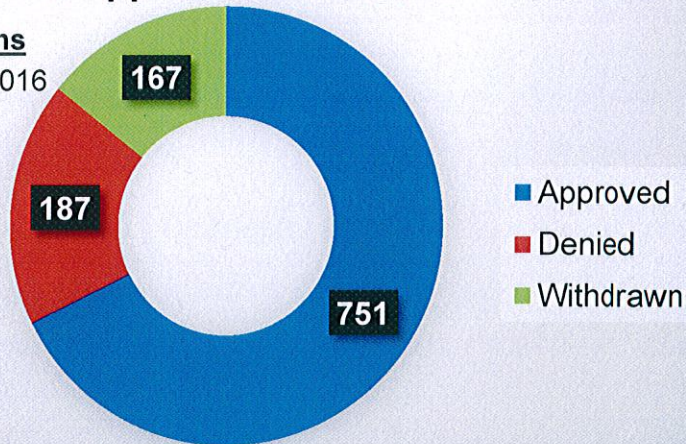


**348 Clients Seeking Assistance** (up 33.3% from 2016)

#### YTD Application Outcome

**1105 Applications**

Down 4.5% from 2016



**1556 Clients Seeking Assistance** (up 17.8% from 2016)

#### APPEALS

➤ Appeals Officer  
Total: 41 (175)  
Approved: 17 (67)  
Partial: 2 (9)  
Denied: 20 (93)  
Withdrawn: 2 (6)

➤ Board Appeals  
Total: 17 (55)  
Approved: 9 (30)  
Partial: 0 (1)  
Denied: 7 (21)  
Withdrawn: 0 (1)  
Other: 1 (2)

\* Current Month (year-to-date)

#### NOTES

- 18 of 28 withdrawn applications unresolved
- Application Approval Rate: 80.2% (includes level I, II, and III)

# STATE OF COMMISSION AND FINANCE REPORT (APRIL)

## Transportation / Memorial Affairs / Social Work

### MEDICAL AND OTHER TRANSPORTATION

DESCRIPTION	MONTH	YEAR-TO-DATE
Medical Bus Tickets	\$16,288	\$66,355
Other	\$88	\$561
<b>Total</b>	<b>\$16,376</b>	<b>\$66,916</b>
Applicants	609	2,384

### MEDICAL AND DENTAL PROGRAMS

DESCRIPTION	MONTH	YEAR-TO-DATE
Dental	\$7,547	\$19,703
Vision	\$900	\$900
Hearing Aids	\$0	\$5,235
<b>Total</b>	<b>\$8,447</b>	<b>\$25,838</b>

### INDIGENT BURIALS

DESCRIPTION	MONTH	YEAR-TO-DATE
Total (#)	7	28
Total (\$)	\$6,974.27	\$27,784.07



# STATE OF COMMISSION AND FINANCE REPORT (APRIL)

## SOCIAL WORK ACTIVITY

DESCRIPTION	MONTH	YEAR-TO-DATE
Seen	85	353
Not Seen	26	81
Offline	5	56
<b>Total</b>	<b>116</b>	<b>490</b>
Consultation	41	154
Follow-ups	44	199
Ohio Veterans Home Tours	1	1

## SOCIAL WORK REFERRALS

DESCRIPTION	MONTH	YEAR-TO-DATE
VA Medical	1	3
Employment	2	10
Debt Counseling	1	31
Other	7	10

## FINANCIAL WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
4/20/17	10	6	0	4	0
<b>YTD</b>	<b>26</b>	<b>15</b>	<b>0</b>	<b>11</b>	<b>0</b>

## NUTRITION WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
4/3/17	21	12	0	9	0
4/10/17	19	14	0	5	0
4/17/17	24	16	0	8	0
<b>YTD</b>	<b>282</b>	<b>216</b>	<b>5</b>	<b>60</b>	<b>1</b>

# STATE OF COMMISSION AND FINANCE REPORT (APRIL)

## Service Department

	Compensation	Pension	DIC	Follow-up	Medical	POA	Misc. Coord.	DD214	Headstone (New and Replacement)	PMC	Other
Wade Park	45	9	1	316	18	54	302	59	1	-	127
Parma	31	9	1	207	9	42	140	25	-	1	94
Main Office	18	12	2	71	4	36	189	194	19	13	89
Fed. Bldg.	-	-	-	-	-	-	-	-	-	-	-
CRRC	-	-	-	-	-	-	-	1	-	-	-
Mobile Benefits Team	-	2	-	4	1	3	1	3	-	-	1
<b>Total (Month)</b>	<b>94</b>	<b>32</b>	<b>4</b>	<b>598</b>	<b>32</b>	<b>135</b>	<b>632</b>	<b>282</b>	<b>20</b>	<b>14</b>	<b>311</b>
<b>Total (YTD)</b>	<b>427</b>	<b>136</b>	<b>13</b>	<b>2344</b>	<b>97</b>	<b>569</b>	<b>2708</b>	<b>1363</b>	<b>101</b>	<b>81</b>	<b>1373</b>

### SERVICE DEPARTMENT OFFICE ACTIVITY

DESCRIPTION	MONTH	YEAR-TO-DATE
Interviews	1,893	7,940
Phone Calls	3,267	13,036