



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCI
COMMISSIONER



Disabled American Veterans
WILLIAM R. CAINE
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650
Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE: June 21, 2017 9:30 a.m.

PRESENT: Frank Pocci, President
Clayton E. Uzell, Secretary
Mel Baher, Commissioner
William R. Caine, Commissioner
Jon Reiss, Executive Director
Lorri Slivka, Executive Secretary

EXCUSED: Bob Potts, Vice President
Brian Gutkoski, Asst. County Prosecutor

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by President Frank Pocci followed by the Pledge of Allegiance.

A motion was made by Clay Uzell and seconded by Bill Caine to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Caine, Pocci, Uzell. NAYS: None. Motion carried.

STATE OF THE COMMISSION AND FINANCE REPORT (Attached):

A motion was made by Mel Baher and seconded by Clay Uzell to accept the report of the Executive Director as given.

AYES: Baher, Caine, Pocci, Uzell. NAYS: None. Motion carried.

OLD BUSINESS:

Action Items – Update:

- 1) **CCVSC Front Windows** – Boyer Signs has finished applying the graphics to the front windows; a minor repair needs to be made to the Coast Guard seal.
- 2) **Boardroom Audio/Visual** – Work in progress. Other options are being considered such as Smart TV's.
- 3) **Kronos Migration** – Work is being done to install the cable and firewalls for the clocks. We are on the schedule to go live during the last couple of weeks in July 2017. Work in progress.

- 4) **Retention Schedule** – Waiting for the finalized copy from the Auditor of State.
- 5) **Linear Creative** – Social media should be in place by next week. Work in progress.
- 6) **Elevator/Garage Door Keys** – Property Manager Wendy Poltorek will be providing the keys.
- 7) **Vehicle Wrap; Resolution 2017-07** – Waiting on an additional quote. The resolution will be presented to the Board at the next meeting. Work in progress.
- 8) **Community Partners** – The State is in the process of providing a VPN for their staff so they can access their systems. Employee representatives will be available Monday, Tuesday and Friday from 8:00 a.m. – 4:00 p.m. OMJI reps will sit with the veterans, identify barriers and make appropriate referrals.
- 9) **Handicapped Transportation** – A transportation service has been selected. The cost of a round trip to the Ohio Veterans Home in Sandusky, Ohio will be \$300.00. Appointments will be scheduled through Terry Walker. Jon Reiss will provide the SOP.
- 10) **Library Report** – The Executive Director provided a chart indicating the total number of clients (157) and the total number of new clients (99) served at the libraries for a six-month period. CCVSC Staff are available Monday through Wednesday from 9:00 a.m. to 3:00 p.m. at South Euclid/Lyndhurst, North Royalton, Solon, and North Olmsted/Fairview Park. New library locations will be considered in the future.
- 11) **Security** – A letter requesting a change in security personnel was sent to Protective Services.
- 12) **Priorities** – The Executive Director is to establish a priorities list with completion dates and present it to the Board at the next open public meeting.

NEW BUSINESS:

None.

GOOD OF THE ORDER:

None.

EXECUTIVE SESSION:

A motion was made by Clay Uzell and seconded by Mel Baher to go into Executive Session to discuss employee compensation.

AYES: Baher, Caine, Pocci, Uzell. NAYS: None. Motion carried. (10:40 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 11:25 a.m.


Employee compensation was discussed in Executive Session and the Executive Director was instructed on how to proceed.

With no further business, a motion was made by Mel Baher and seconded by Clay Uzell to adjourn the meeting at 11:27 a.m.

AYES: Baher, Caine, Pocci, Uzell. NAYS: None. Motion carried.



Frank Pocci, President



Clayton Uzell, Secretary

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

MAY 2017

State of the Commission and Finance Report



Submitted By:
Jon Reiss
Executive Director
June 21, 2017



Frank Pocci
President
AMVETS



Bob Potts
Vice President
VVA



Clayton E. Uzell
Secretary
VFW



William R. Caine
Commissioner
DAV



Mel Baher
Commissioner
American Legion

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CONTACT INFORMATION

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STATE OF COMMISSION AND FINANCE REPORT (MAY)

Executive Report

DIRECTOR'S OUTREACH

- Attended the Breaking Down Barriers Hiring Event
- Attended the Wellness Roadshow
- Met with County regarding the Veteran ID card and an agency credit card
- Attended the JVCOC meeting
- Met with Barbara from Ideastream
- Attended Service Officer Spring School in Columbus
- Participated in a WebEx with Jim Ciepley and Ed Zackery
- Attended the Cleveland Stakeholder's Day Planning Meeting
- Attended a Homeless Veterans Master List Meeting
- Attended the Breaking Down Barriers Initiative Meeting
- Met with Flash Ferenc for a Memorial Day segment
- Attended the Crile Veterans Center Opening
- Attended Veterans Treatment Court
- Attended Memorial Day ceremony at Whitehaven Memorial Park
- Met with Kristin Tracy to tour Tri-C facilities
- Attended VEAC – Community Partner planning meeting

OUTREACH TEAM

- Employee Fair – Cleveland Justice Center
- Fallen Riders' Memorial
- Breaking Down Barriers Job Fair
- Mount Alverna Health Fair

UPCOMING EVENTS

- 6/21 – Wade Oval Concert Series
- 6/22-23 – Military and Tank Show – IX Center

NEW CLIENT REPORT

- Total New Clients for May 2017: 312 (YTD: 1,476)
- Financial Assistance New Clients for May 2017: 44 (Up from 38 in 2016)
38 approved, 0 at Level III, 0 partial, 1 denied, 5 withdrawn
- Financial Assistance New Clients Year-to-Date: 144 (Down from 155 in 2016)

CUSTOMER SATISFACTION SURVEYS

There were 52 surveys completed; all of which were positive

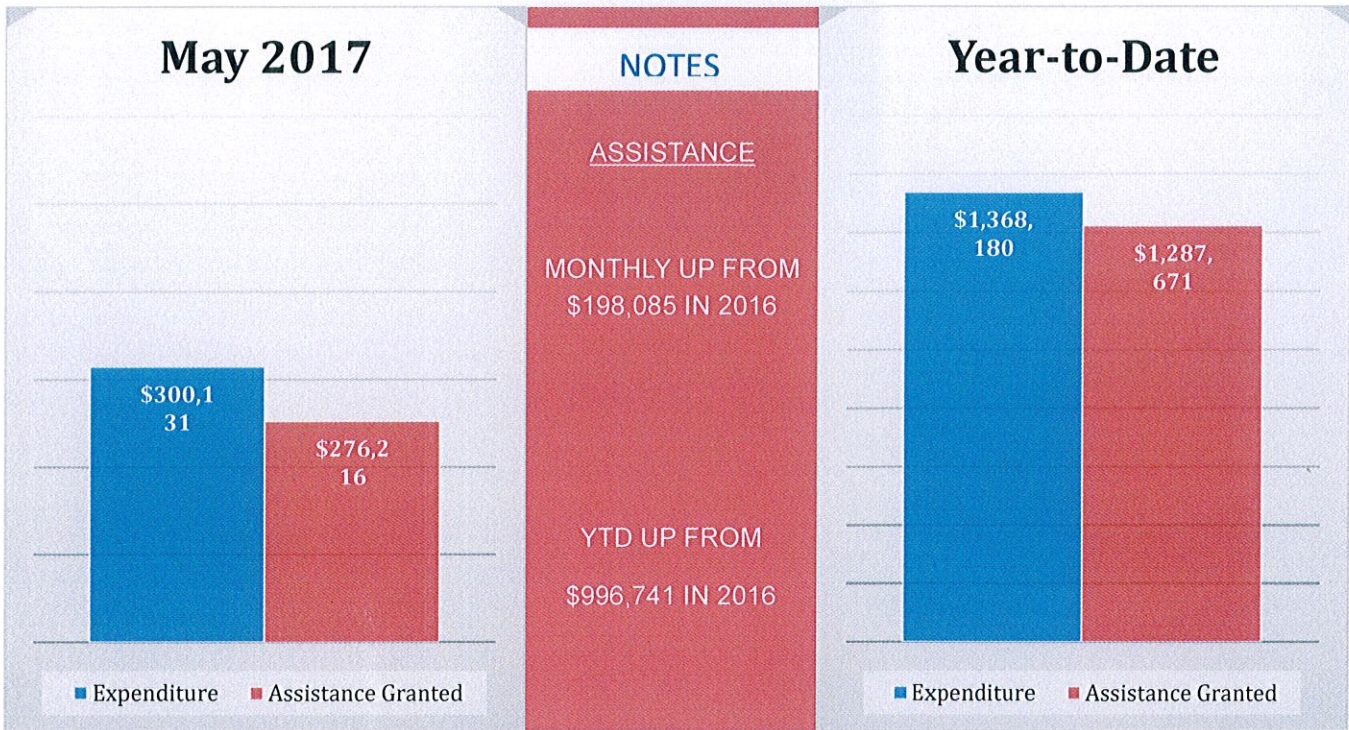
RE-OCCURRING OUTREACH

- LIBRARY OUTREACH
 - South Euclid Library
1st Week of each month
M-W 9am to 3pm
 - North Royalton Library
2nd Week of each month
M-W 9am to 3pm
 - Solon Library
3rd Week of each month
M-W 9am to 3pm
 - Fairview Park Library
4th Week of each month
M-W 9am to 3pm
- HOMELESS OUTREACH
 - Stella Maris
 - VOA
 - 2100 Lakeside
- OMJ ORIENTATION
- COUNTY JAIL VETS POD
- NEOCH

STATE OF COMMISSION AND FINANCE REPORT (MAY)

Financial Summary

Below are selected reports from the CCVSC Finance Department.



Client Assistance includes: Financial Assistance for Medical, Food, Mortgage, Rent, Utilities, Infant Layette, Personal Hygiene, Shoes, and Clothing

Expense Analysis

	Total Budget	YTD Expenditure	Remaining Expenditures	2017 Projection	Budget Variance
Salaries	1,806,773	618,410	1,086,137	1,704,547	102,226
Fringe Benefits	689,041	255,293	409,480	664,773	24,268
Commodities	32,810	10,551	17,994	28,545	4,265
Contract Svcs	371,123	79,743	280,282	360,025	11,098
Controlled Exp.	220,940	176,542	44,398	220,940	-
Client Svcs	3,647,954	1,368,180	2,045,078	3,413,258	234,696
Other Exp	440,863	192,299	181,816	374,115	66,748
Capital Outlay	47,022	26,516	19,978	46,494	528
Total	7,256,526	2,727,534	4,085,163	6,812,697	443,829

STATE OF COMMISSION AND FINANCE REPORT (MAY)

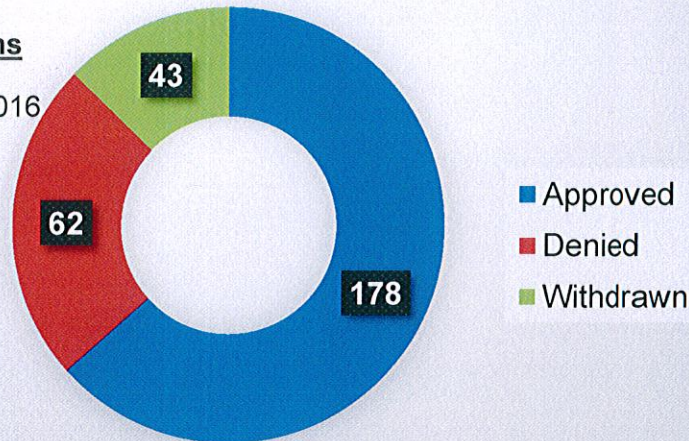
Financial Assistance Department

FINANCIAL ASSISTANCE ACTIVITY REPORT

May Application Outcome

283 Applications

Up 16.0% from 2016

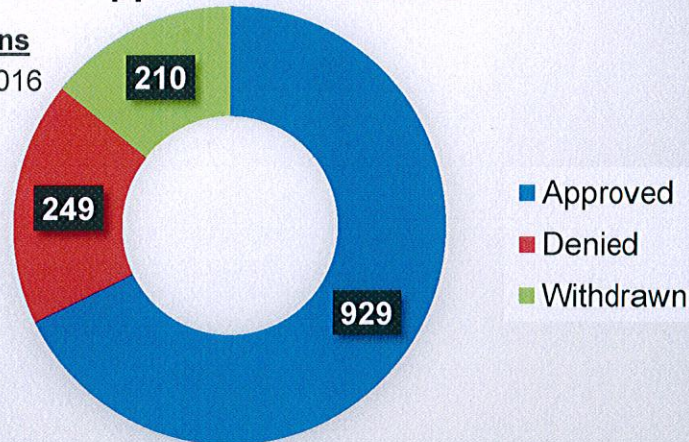


312 Clients Seeking Assistance (down 8.8% from 2016)

YTD Application Outcome

1388 Applications

Down .9% from 2016



1868 Clients Seeking Assistance (up 12.3% from 2016)

APPEALS

➤ Appeals Officer
 Total: 43 (218)
 Approved: 23 (90)
 Partial: 3 (12)
 Denied: 16 (109)
 Withdrawn: 1 (7)

➤ Board Appeals
 Total: 14 (69)
 Approved: 6 (36)
 Partial: 0 (1)
 Denied: 8 (29)
 Withdrawn: 0 (1)
 Other: 0 (2)

* Current Month (year-to-date)

NOTES

- 25 of 44 withdrawn applications unresolved
- Application Approval Rate: 73.1% (includes level I, II, and III)

STATE OF COMMISSION AND FINANCE REPORT (MAY)

Transportation / Memorial Affairs / Social Work

MEDICAL AND OTHER TRANSPORTATION

DESCRIPTION	MONTH	YEAR-TO-DATE
Medical Bus Tickets	\$15,837	\$82,192
Other	\$237	\$798
Total	\$16,074	\$82,990
Applicants	626	3,010

MEDICAL AND DENTAL PROGRAMS

DESCRIPTION	MONTH	YEAR-TO-DATE
Dental	\$7,774	\$27,477
Vision	\$410	\$1,310
Hearing Aids	\$0	\$5,235
Total	\$8,184	\$34,022

INDIGENT BURIALS

DESCRIPTION	MONTH	YEAR-TO-DATE
Total (#)	5	33
Total (\$)	\$4,995.00	\$32,779.07

STATE OF COMMISSION AND FINANCE REPORT (MAY)

SOCIAL WORK ACTIVITY

DESCRIPTION	MONTH	YEAR-TO-DATE
Seen	144	497
Not Seen	31	112
Offline	9	65
Total	343	1242
Consultation	54	208
Follow-ups	96	295
Ohio Veterans Home Tours	0	0

SOCIAL WORK REFERRALS

DESCRIPTION	MONTH	YEAR-TO-DATE
VA Medical	2	5
Employment	2	12
Debt Counseling	1	32
Other	3	13

FINANCIAL WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
5/4/17	5	3	1	1	0
5/18/17	10	9	0	1	0
5/25/17	12	9	0	3	0
YTD	53	36	1	16	0

NUTRITION WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
5/8/17	38	26	1	11	0
5/15/17	42	33	0	9	0
5/22/17	40	37	1	2	0
YTD	402	312	7	82	1

STATE OF COMMISSION AND FINANCE REPORT (MAY)

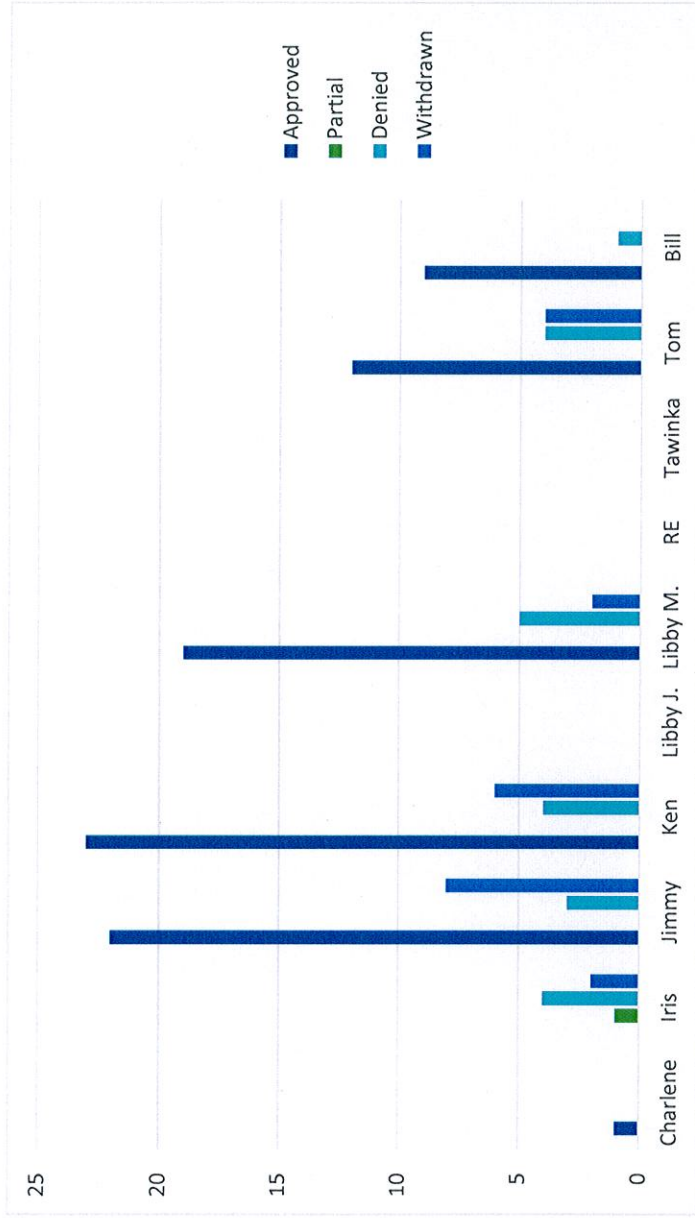
Service Department

	Compensation	Pension	DIC	Follow-up	Medical	POA	Misc. Coord.	DD214	Headstone (New and Replacement)	PMC	Other
Wade Park	72	11	-	366	12	89	318	68	2	-	135
Parma	41	5	1	206	2	46	163	35	-	-	132
Main Office	15	14	2	98	5	41	166	199	26	15	84
Fed. Bldg.	-	-	-	-	-	-	-	-	-	-	-
CRRC	-	-	-	-	-	-	-	1	-	-	-
Mobile Benefits Team	1	2	-	1	1	2	1	2	-	-	1
Total (Month)	129	32	3	671	20	178	648	305	28	15	352
Total (YTD)	556	168	16	3015	117	747	3356	1668	129	96	1725

SERVICE DEPARTMENT OFFICE ACTIVITY

DESCRIPTION	MONTH	YEAR-TO-DATE
Interviews	1,968	9,908
Phone Calls	3,215	16,251

BC Productivity Report May, 2017



	Days	Apps/Day	Apps Taken	Approved	% Approved	Partial	% Partial	Denied	% Denied	Withdrawn	% W/D
Charlene	18	0.06	1	1	100.00%	0	0.00%	0	0.00%	0	0.00%
Iris	17	0.41	7	0	0.00%	1	14.29%	4	57.14%	2	28.57%
Jimmy	16	2.06	33	22	66.67%	0	0.00%	3	9.09%	8	24.24%
Ken	18	1.83	33	23	69.70%	0	0.00%	4	12.12%	6	18.18%
Libby J.	17	0.00	0	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
Libby M.	18	1.44	26	19	73.08%	0	0.00%	5	19.23%	2	7.69%
RE	18	0.00	0	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
Tawinka	19	0.00	0	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
Tom	18	1.11	20	12	60.00%	0	0.00%	4	20.00%	4	20.00%
Bill	14.5	0.69	10	9	90.00%	0	0.00%	1	10.00%	0	0.00%