



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCI
COMMISSIONER



Disabled American Veterans
WILLIAM R. CAINE
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650
Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE: August 16, 2017 9:30 a.m.

PRESENT: Frank Pocci, President
Bob Potts, Vice President
Clayton E. Uzell, Secretary
Mel Baher, Commissioner
Jon Reiss, Executive Director
Lorri Slivka, Executive Secretary

EXCUSED: William R. Caine, Commissioner
Brian Gutkoski, Asst. County Prosecutor

VISITOR: William A. Anderson

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by President Frank Pocci followed by the Pledge of Allegiance. Commissioner Uzell asked for a moment of silence to honor the memory of DAV Commissioner William R. Caine, who passed away suddenly on Wednesday, August 9, 2017.

A motion was made by Mel Baher and seconded by Clay Uzell to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.

STATE OF THE COMMISSION AND FINANCE REPORT (Attached):

A motion was made by Mel Baher and seconded by Clay Uzell to accept the report of the Executive Director as given.

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.

OLD BUSINESS:

The purchase of a new CCVSC vehicle remains a work in progress. One quote has been submitted and we are in the process of obtaining two additional quotes. A vendor is available to wrap the vehicle once it is purchased.

Action Items – Update:

- 1) **Boardroom Audio/Visual** – Work in progress; waiting for Public Works to fit us in the schedule.
- 2) **Kronos Migration** – The Board of Elections has priority. Work in progress.
- 3) **Retention Schedule** – Waiting for the finalized copy from the Auditor of State.
- 4) **Linear Creative** – Social media continues to be a work in progress. A meeting is scheduled for next week.
- 5) **Elevator/Swipe** – LSS continues to work on this issue and is to submit a quote to the landlord. Work in progress.

NEW BUSINESS:

A motion was made by Mel Baher and seconded by Clay Uzell to approve the Policy on Tardiness dated August 9, 2017.

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Mel Baher and seconded by Clay Uzell to approve the Leave Donation Policy dated August 9, 2017.

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Mel Baher and seconded by Clay Uzell to approve the Family Medical Leave Act Policy dated August 9, 2017.

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Mel Baher and seconded by Clay Uzell to approve the Cuyahoga County Identification Card Policy Adopted by the Veterans Service Commission, May 11, 1999, and dated August 9, 2017.

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Mel Baher and seconded by Clay Uzell to approve the Key Control Policy dated August 9, 2017.

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.

GOOD OF THE ORDER:


William A. Anderson addressed the Board with a complaint that he could not be serviced last week at the Parma CBOC, because both offices were closed. He explained that information provided to him caused him to question staffing issues at that office. The Board and Executive Director explained the circumstances involved and apologized for any inconvenience it may have caused. Mr. Anderson accepted the Boards explanation and commended the commission for the services it provides to veterans.

EXECUTIVE SESSION:


There were no items for Executive Session.

With no further business, a motion was made by Clay Uzell and seconded by Mel Baher to adjourn the meeting at 10:37 a.m.

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.



Frank Pocci, President



Clayton E. Uzell, Secretary

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

JULY 2017

State of the Commission and Finance Report



Submitted By:
Jon Reiss
Executive Director
August 16, 2017



Frank Pocci
President
AMVETS



Bob Potts
Vice President
VVA



Clayton E. Uzell
Secretary
VFW



William R. Caine
Commissioner
DAV



Mel Baher
Commissioner
American Legion

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CONTACT INFORMATION

Cuyahoga County Veterans Service Commission

1849 Prospect Ave. Suite 150

Tel 216-698-2600

Fax 216-268-2652

Email vscmail@cuyahogacounty.us

www.CuyahogaVets.org

STATE OF COMMISSION AND FINANCE REPORT (JULY)

Executive Report

DIRECTOR'S OUTREACH

- Attended several VEAC Community Partners Sub-Committee meeting
- Met with Anson from ESPN
- Attended the Green Road Hiring Fair
- Attended the MOAA Progressive Field event
- Hosted the midyear OBM budget meeting
- Attended the JVCOCC meeting
- Spoke with Jim Cieply regarding a test server
- Met with Derrick Childs regarding Container Homes
- Attended a RISFAC event in Akron
- Attended Veterans Treatment Court
- Attended Rolling Thunder event
- Attended the Swings for the Future Golf Outing
- Hosted Staff Meeting and Staff Picnic

OUTREACH TEAM

- Veterans Fair at Lakeland Community College
- West Side Market – Community Resource
- Superbowl Sundae

UPCOMING EVENTS

- 8/3 – VA Mental Health Summit
- 8/11-13 – Cuyahoga County Fair
- 8/11-13 – Veterans Action Center

NEW CLIENT REPORT

- Total New Clients for July 2017: 264 (YTD: 2,045)
- Financial Assistance New Clients for July 2017: 36 (Down from 38 in 2016)
25 approved, 0 at Level III, 1 partial, 4 denied, 6 withdrawn
- Financial Assistance New Clients Year-to-Date: 217 (Down from 239 in 2016)

CUSTOMER SATISFACTION SURVEYS

There were 8 surveys completed; 7 of which were positive

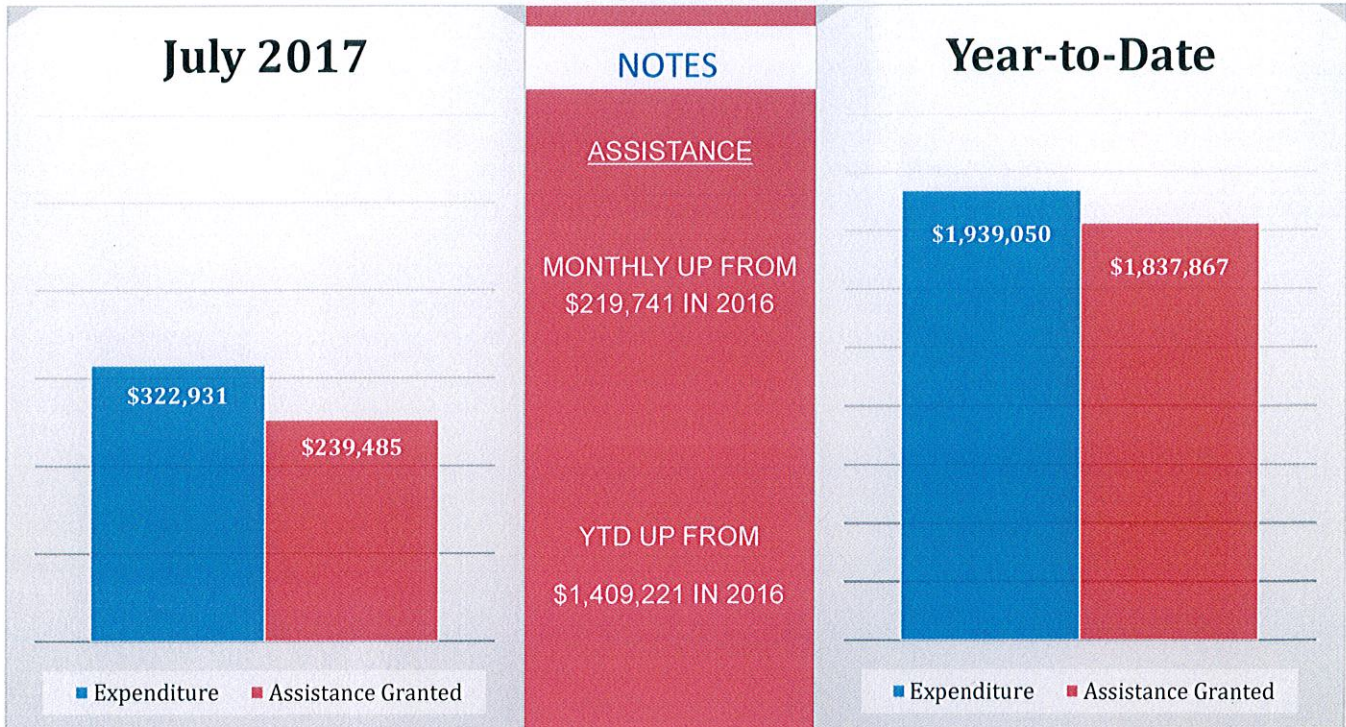
RE-OCCURRING OUTREACH

- LIBRARY OUTREACH
 - South Euclid Library
1st Week of each month
M-W 9am to 3pm
 - North Royalton Library
2nd Week of each month
M-W 9am to 3pm
 - Solon Library
3rd Week of each month
M-W 9am to 3pm
 - Fairview Park Library
4th Week of each month
M-W 9am to 3pm
- HOMELESS OUTREACH
 - Stella Maris
 - VOA
 - 2100 Lakeside
- OMJ ORIENTATION
- COUNTY JAIL VETS POD
- NEOCH

STATE OF COMMISSION AND FINANCE REPORT (JULY)

Financial Summary

Below are selected reports from the CCVSC Finance Department.



Client Assistance includes: Financial Assistance for Medical, Food, Mortgage, Rent, Utilities, Infant Layette, Personal Hygiene, Shoes, and Clothing

	Total Budget	YTD Expenditure	Remaining Expenditures	2017 Projection	Budget Variance
Salaries	1,806,773	916,035	788,512	1,704,547	102,226
Fringe Benefits	689,041	380,228	284,545	664,773	24,268
Commodities	32,810	17,950	12,821	30,771	2,039
Contract Svcs	371,123	138,668	221,357	360,025	11,098
Controlled Exp.	220,940	205,700	15,240	220,940	-
Client Svcs	3,647,954	1,939,050	1,460,770	3,399,820	248,134
Other Exp	440,863	245,811	154,304	400,115	40,748
Capital Outlay	47,022	26,516	19,978	46,494	528
Total	7,256,526	3,869,958	2,957,527	6,827,485	429,041

STATE OF COMMISSION AND FINANCE REPORT (JULY)

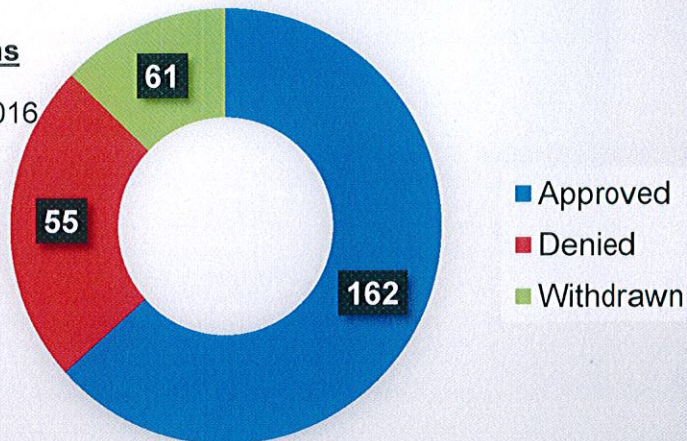
Financial Assistance Department

FINANCIAL ASSISTANCE ACTIVITY REPORT

July Application Outcome

286 Applications

Up 24.3% from 2016

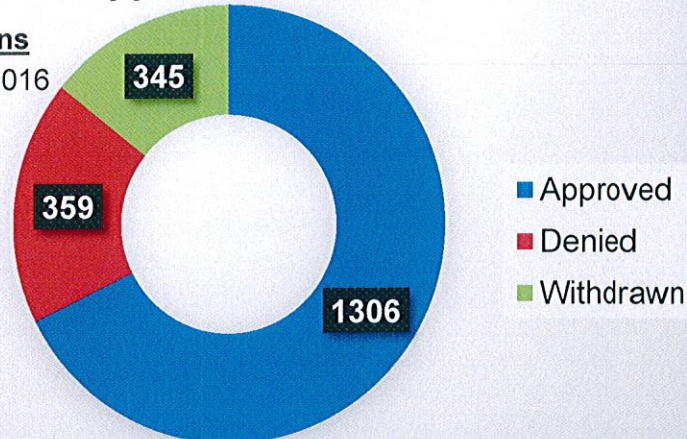


352 Clients Seeking Assistance (up 2.0% from 2016)

YTD Application Outcome

1674 Applications

Down 9.4% from 2016



2677 Clients Seeking Assistance (up 13.0% from 2016)

APPEALS

➤ Appeals Officer
Total: 44 (308)
Approved: 21 (132)
Partial: 5 (20)
Denied: 16 (143)
Withdrawn: 2 (13)

➤ Board Appeals
Total: 17 (101)
Approved: 9 (51)
Partial: 0 (1)
Denied: 8 (46)
Withdrawn: 0 (1)
Other: 0 (2)

* Current Month (year-to-date)

NOTES

- 39 of 68 withdrawn applications from June unresolved
- Application Approval Rate: 68.9% (includes level I, II, and III)

STATE OF COMMISSION AND FINANCE REPORT (JULY)

Transportation / Memorial Affairs / Social Work

MEDICAL AND OTHER TRANSPORTATION

DESCRIPTION	MONTH	YEAR-TO-DATE
Medical Bus Tickets	\$14,782.00	\$110,904.00
Other	\$220.00	\$1,161.00
Total	\$15,002.00	\$112,064.50
Applicants	567	2,175

MEDICAL AND DENTAL PROGRAMS

DESCRIPTION	MONTH	YEAR-TO-DATE
Dental	\$4,623	\$41,410
Vision	\$0	\$1,310
Hearing Aids	\$0	\$5,235
Total	\$4,623	\$47,955

INDIGENT BURIALS

DESCRIPTION	MONTH	YEAR-TO-DATE
Total (#)	8	47
Total (\$)	\$7,991.00	\$46,014.07

STATE OF COMMISSION AND FINANCE REPORT (JULY)

SOCIAL WORK ACTIVITY

DESCRIPTION	MONTH	YEAR-TO-DATE
Seen	39	624
Not Seen	14	149
Offline	6	92
Total	59	865
Consultation	17	259
Follow-ups	22	365
Ohio Veterans Home Tours	0	0

SOCIAL WORK REFERRALS

DESCRIPTION	MONTH	YEAR-TO-DATE
VA Medical	3	10
Employment	1	14
Debt Counseling	1	35
Other	4	28

FINANCIAL WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
7/6/17	8	3	0	5	0
7/20/17	8	7	1	0	0
7/27/17	10	4	1	5	0
YTD	101	64	4	33	0

NUTRITION WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
YTD	444	341	7	95	1

STATE OF COMMISSION AND FINANCE REPORT (JULY)

Service Department

	Compensation	Pension	DIC	Follow-up	Medical	POA	Misc. Coord.	DD214	Headstone (New and Replacement)	PMC	Other
Wade Park	39	4	-	257	3	46	209	41	1	1	98
Parma	47	6	1	189	9	57	159	35	-	-	165
Main Office	19	18	3	142	4	51	250	189	34	30	88
Fed. Bldg.	-	-	-	-	-	-	-	-	-	-	-
CRRC	-	-	-	-	-	-	-	1	-	-	-
Mobile Benefits Team	-	2	-	4	1	2	1	-	-	-	7
Total (Month)	105	30	4	592	17	156	619	159	35	31	358
Total (YTD)	786	207	23	4149	145	1046	5466	2155	189	138	2425