



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCHI
COMMISSIONER



Disabled American Veterans
VACANT
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650
Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE: March 21, 2018 7:00 p.m.

LOCATION: VFW Post 2533
3791 W. 150th Street
Cleveland, Ohio 44111

PRESENT: Bob Potts, President
Clayton E. Uzell, Vice President
Mel Baher, Secretary
DAV Commissioner, Vacant
Jon Reiss, Executive Director
Brian Gutkoski, Asst. County Prosecutor
Lorri Slivka, Executive Secretary

EXCUSED: Frank Pocci, Commissioner

VISITORS: Cmdr. Jim Riley, Kathy Riley, Jerry Murphy, Brian McGinty, Mary Ann McGinty, Pedro Anaya, Yhesly Anaya, Mary Lynn Church, Sean Ennis, John Maline

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by President Potts followed by the Pledge of Allegiance.

A motion was made by Mel Baher and seconded by Clay Uzell to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Potts, Uzell. NAYS: None. Motion carried.

STATE OF THE COMMISSION AND FINANCE REPORT (Attached):

A motion was made by Mel Baher and seconded by Clay Uzell to accept the report of the Executive Director as given.

AYES: Baher, Potts, Uzell. NAYS: None. Motion carried.

OLD BUSINESS:

Action Items – Update:

- 1) **Kronos Migration** – Our system has been created in the County's system. Jon Reiss to provide a true update with timelines by the next public meeting. Work in progress.
- 2) **Linear Creative** – Scripts are scheduled to be completed by the end of next week. Work in progress.
- 3) **Elevator Sensor** – Still waiting for cost quotes to be submitted to the landlord. Work in progress.
- 4) **Rent Voucher Disclaimer Clause** – Language was not appropriate. Jon Reiss to follow-up with counsel.
- 5) **Ohio Means Jobs; MOU** - Postponed due to a re-alignment of the program. Work in progress.
- 6) **Veteran I.D. Printers/Training** – The software has been approved by the County. We are now waiting for the Recorder's Office to update their software. Target date is set for 4/18.
- 7) **Retention Files** – The Auditor of State approved the Records Retention Schedule (RC-2) on March 21, 2018. Staff will begin to process files accordingly.

NEW BUSINESS:

A motion was made by Mel Baher and seconded by Clay Uzell to approve Resolution 2018-08 providing for the purchase of marketing/advertising for the CCVSC for Year 2018. This marketing is in addition to Resolution 2017-10 and is between the CCVSC and Rubber City Radio, expenses not to exceed \$9,540.00.

AYES: Baher, Potts, Uzell. NAYS: None. Motion carried.

GOOD OF THE ORDER:

On behalf of the Board, Bob Potts extended a thank you to Cmdr. Jim Riley and members of VFW Post 2533 for hosting the evening's meeting.

Executive Director Jon Reiss gave a brief overview of CCVSC benefits and services to those in attendance. He also introduced VSO Charlene Amos, who was present to address any questions and/or concerns regarding VA claims and benefits.

EXECUTIVE SESSION:

A motion was made by Mel Baher and seconded by Clay Uzell to go into Executive Session to discuss employee compensation and a veteran's application.

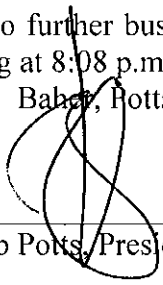
AYES: Baher, Potts, Uzell. NAYS: None. Motion carried. (7:40 p.m.)

The Board came out of Executive Session and returned to the regular order of business at 8:07 p.m.


In Executive Session, two employee overpayments and a veteran's application were discussed. The Director was given instructions on how to proceed.

With no further business, a motion was made by Mel Baher and seconded by Clay Uzell to adjourn the meeting at 8:08 p.m.

AYES: Baher, Potts, Uzell. NAYS: None. Motion carried.



Bob Potts, President



Mel Baher, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/
Filing claims with the Dept. of

Veterans' Affairs/Memorial Affairs:

Social Work Dept.:

Executive Director:

Commissioners:

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Terry Walker, Social Worker/Case Mgmt.) (216-698-2379)

Jon Reiss (216-698-2611)

Lorri Slivka, Secretary to the Board (216-698-2646)

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

FEBRUARY 2018

State of the Commission and Finance Report



Submitted By:
Jon Reiss
Executive Director
March 21, 2018



Frank Pocci
Commissioner
AMVETS



Bob Potts
President
VVA



Clayton E. Uzell
Vice-President
VFW



Vacant
Commissioner
DAV



Mel Baher
Secretary
American Legion

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CONTACT INFORMATION

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STATE OF COMMISSION AND FINANCE REPORT (FEBRUARY)

Executive Report

DIRECTOR'S OUTREACH

- Met with Mike from Linear
- Conference Call with NVI connects with NEO Veterans Community Task Force of Cleveland
- Attended JVCoCC Meeting
- Attended NEOPAT tour of 211
- Attended OMJ Ribbon Cutting Ceremony
- Attended United Way 211 Data Strategy meeting
- Conference call – CVEB Discussion
- Breaking Down Barriers Hiring Event
- AWP Task Force in DC

OUTREACH TEAM

- VOA Outreach – homeless
- Stella Marris – homeless
- Westlake Rehab and Nursing – benefits counseling
- Parma Vet Center – benefits counseling

UPCOMING EVENTS

- Mobility Expo show
- Homeless outreach - VOA
- Summit Rod and Piston show

NEW CLIENT REPORT

- Total New Clients for February 2018: 274 (YTD: 564)
- Financial Assistance New Clients for February 2018: 22 (Down from 32 in 2017) 19 approved, 0 at Level III, 0 partial, 2 denied, 1 incomplete
- Financial Assistance New Clients Year-to-Date: 52 (Down from 80 in 2017)

CUSTOMER SATISFACTION SURVEYS

There were 3 surveys completed; all positive.

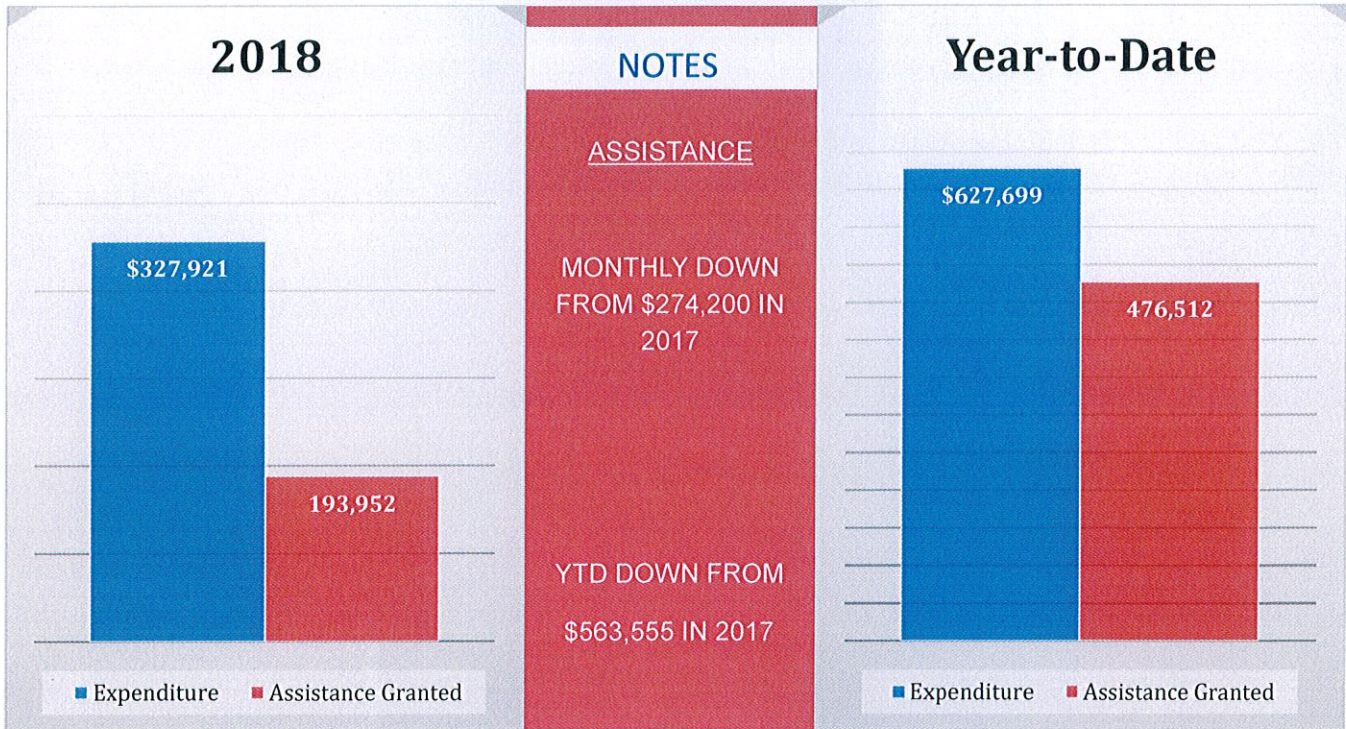
RE-OCCURRING OUTREACH

- LIBRARY OUTREACH
 - South Euclid Library
1st Week of each month
M-W 9am to 3pm
 - North Royalton Library
2nd Week of each month
M-W 9am to 3pm
 - Mayfield Library
3rd Week of each month
M-W 9am to 3pm
 - Fairview Park Library
4th Week of each month
M-W 9am to 3pm
- HOMELESS OUTREACH
 - Stella Maris
 - VOA
 - 2100 Lakeside
- OMJ ORIENTATION
- COUNTY JAIL VETS POD
- NEOCH

STATE OF COMMISSION AND FINANCE REPORT (FEBRUARY)

Financial Summary

Below are selected reports from the CCVSC Finance Department.



Client Assistance includes: Financial Assistance for Medical, Food, Mortgage, Rent, Utilities, Infant Layette, Personal Hygiene, Shoes, and Clothing

Expense Analysis

	Total Budget	YTD Expenditure	Remaining Expenditures	2018 Projection	Budget Variance
Salaries	1,775,260	267,925	1,482,335	1,750,260	25,000
Fringe Benefits	727,230	119,362	598,245	717,607	9,623
Commodities	29,258	4,331	21,655	25,986	3,272
Contract Svcs	404,123	38,314	220,242	258,556	145,567
Controlled Exp.	149,536	34,752	210,485	245,237	(95,701)
Client Svsc	3,548,680	627,699	2,926,720	3,554,419	(5,739)
Other Exp	395,697	50,219	313,069	363,288	32,409
Capital Outlay	13,414	-	9,854	9,854	3,560
Total	7,043,198	1,142,602	5,782,605	6,925,207	117,991

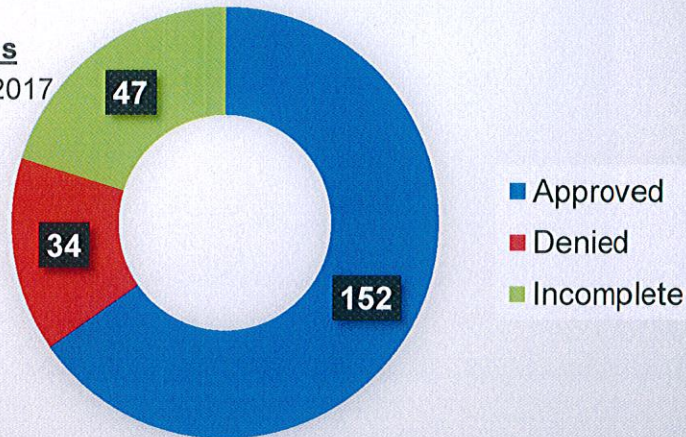
STATE OF COMMISSION AND FINANCE REPORT (FEBRUARY)

Financial Assistance Department

FINANCIAL ASSISTANCE ACTIVITY REPORT

Monthly Application Outcome

233 Applications
Down 20.2% from 2017

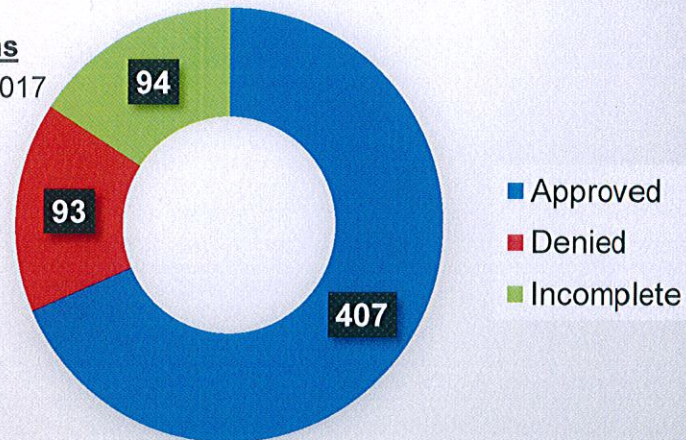


APPEALS

- Appeals Officer
Total: 39 (86)
Approved: 13 (30)
Partial: 2 (5)
Denied: 20 (46)
Incomplete: 4 (5)

YTD Application Outcome

594 Applications
Down 4.7% from 2017



- Board Appeals
Total: 10 (24)
Approved: 5 (14)
Partial: 0 (0)
Denied: 5 (10)
Incomplete: 0 (0)
Other: 0 (0)

* Current Month (year-to-date)

NOTES

- Application Approval Rate: 73.8% (includes levels I, II, and III)
- Completed Application Approval Rate: 92.5% (includes levels I, II, and III)

STATE OF COMMISSION AND FINANCE REPORT (FEBRUARY)

Transportation / Memorial Affairs / Social Work

MEDICAL AND OTHER TRANSPORTATION

DESCRIPTION	MONTH	YEAR-TO-DATE
Medical Bus Tickets	\$16,354.50	\$32,339.00
Other	\$105.00	\$259.00
Total	\$16,459.00	\$32,597.50
Applicants	592	1,228

MEDICAL AND DENTAL PROGRAMS

DESCRIPTION	MONTH	YEAR-TO-DATE
Dental	\$2,571.00	\$4,717.00
Vision	\$1,560.00	\$1,945.00
Hearing Aids	\$0	\$0
Total	\$4,131.00	\$6,662.00

INDIGENT BURIALS

DESCRIPTION	MONTH	YEAR-TO-DATE
Total (#)	0	9
Total (\$)	\$0	\$8,991.00

STATE OF COMMISSION AND FINANCE REPORT (FEBRUARY)

SOCIAL WORK ACTIVITY

DESCRIPTION	MONTH	YEAR-TO-DATE
Seen	139	310
Not Seen	49	116
Offline	12	20
Total	200	422
Consultation	58	125
Follow-ups	82	186
Ohio Veterans Home Tours	0	0

SOCIAL WORK REFERRALS

DESCRIPTION	MONTH	YEAR-TO-DATE
VA Medical	1	1
Employment	1	1
Debt Counseling	0	0
Other	0	0

FINANCIAL WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
2/1/2018	18	8	0	10	0
2/15/2018	12	9	1	2	0
2/22/2018	16	14	0	2	0
TOTAL	46	31	1	14	0
YTD	98	55	6	37	0

*1/25/2018 session cancelled due to boiler repair

NUTRITION WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
2/5/2018	50	36	3	11	0
2/12/2018	28	21	1	6	0
2/26/2018	46	37	2	7	0
TOTAL	124	94	6	24	0
YTD	269	205	16	48	0

STATE OF COMMISSION AND FINANCE REPORT (FEBRUARY)

Service Department

	Compensation	Pension	DIC	Follow-up	Medical	POA	Misc. Coord.	DD214	Headstone (New and Replacement)	PMC	Other
Wade Park	59	10	2	316	7	76	259	54	1	1	125
Parma	46	5	3	225	5	57	160	57	-	-	110
Main Office	27	13	1	81	6	34	141	149	9	5	127
Fed. Bldg.	-	-	-	-	-	-	-	-	-	-	-
CRRC	-	-	-	-	-	-	-	2	-	-	-
Mobile Benefits Team	1	2	1	5	1	1	11	3	-	-	4
Total (Month)	133	30	7	627	19	168	571	265	10	6	366
Total (YTD)	284	62	10	1299	30	357	1279	546	20	9	770