



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650
Email: vsmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE: June 20, 2018 9:30 a.m.

PRESENT: Bob Potts, President
Clayton E. Uzell, Vice President
Mel Baher, Secretary
Frank Pocci, Commissioner
Christopher Grau, Commissioner
Jon Reiss, Executive Director
Dale Pelsozy, Asst. County Prosecutor
Lorri Slivka, Executive Secretary

VISITORS: None

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by President Potts followed by the Pledge of Allegiance.

A motion was made by Mel Baher and seconded by Frank Pocci to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

STATE OF THE COMMISSION AND FINANCE REPORT (Attached)

A motion was made by Frank Pocci and seconded by Mel Baher to accept the report of the Executive Director, with corrections.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

OLD BUSINESS:

Action Items – Update:

- 1) **Kronos Migration** – New Time & Attendance policy was issued. System is in place and we are currently in a trial phase. Work in progress.
- 2) **Linear** – Work in progress.
- 3) **Elevator Sensor** – LSS and the building owner have met. No update available. Work in progress.

- 4) **Rent Voucher Disclaimer Clause** – Work in progress.
- 5) **Veteran I.D.** – Ongoing process; need mass training of staff.
- 6) **Employee Overpayments** – Waiting to submit the required filing fee to the Cleveland Municipal Court for one employee; second employee has agreed to submit payment.
- 7) **Emergency Plan for Files** – Steve is to investigate a fireproof storage option for all files that require a paper copy be retained.
- 8) **RTA Bus Tickets** – Jon Reiss will move forward with a pilot program.
- 9) **Wrapped Vehicle** – Both vehicles are currently in for repair.
- 10) **CCVSC Chargebacks** – Jon Reiss is to meet with the county fiscal office.
- 11) **CCVSC Logo** – Work in progress.
- 12) **Civically** – Waiting for county IT request.
- 13) **Dental Trial Program** – New item for discussion at the next public meeting.

NEW BUSINESS:

Jon Reiss received a request for Nicole Adams to become a trainer for the OSACVSO New Service Officer School. The matter was deferred to the next public meeting for Jon to obtain further information.

GOOD OF THE ORDER:

None.

EXECUTIVE SESSION:

A motion was made by Frank Pocci and seconded by Mel Baher to go into Executive Session to discuss a confidential matter and employment.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried. 11:32 a.m.

The Board came out of Executive Session and returned to the regular order of business at 12:22 p.m.

In Executive Session, the Board discussed candidates for the Executive Secretary position and possible litigation.

A motion was made by Mel Baher and seconded by Frank Pocci to select Mary Kitko for the position of Executive Secretary, effective January 1, 2019. This position will be a lateral move during the probationary period of 180 days. Ms. Kitko will begin training in August 2018.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.


The Executive Director was instructed on how to proceed with possible litigation.

With no further business, a motion was made by Mel Baher and seconded Frank Pocci to adjourn the meeting at 12:24 p.m.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.



Bob Potts, President



Mel Baher, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/
Filing claims with the Dept. of

Veterans' Affairs/Memorial Affairs:

Social Work Dept.:

Executive Director:

Commissioners:

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Terry Walker, Social Worker/Case Mgmt.) (216-698-2379)

Jon Reiss (216-698-2611)

Lorri Slivka, Secretary to the Board (216-698-2646)

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

MAY 2018

State of the Commission and Finance Report



Submitted By:
Jon Reiss
Executive Director
June 20, 2018



Frank Pocci
Commissioner
AMVETS



Bob Potts
President
VVA



Clayton E. Uzell
Vice-President
VFW



Christopher Grau
Commissioner
DAV



Mel Baher
Secretary
American Legion

TABLE OF CONTENTS

Contents

Executive Report _____	1
Financial Summary _____	2
Financial Assistance Department _____	3
Transportation / Memorial Affairs / Social Work _____	4
Service Department _____	6

CONTACT INFORMATION

Cuyahoga County Veterans Service Commission

1849 Prospect Ave. Suite 150

Tel 216-698-2600

Fax 216-268-2652

Email vsccmail@cuyahogacounty.us

www.CuyahogaVets.org

STATE OF COMMISSION AND FINANCE REPORT (MAY)

Executive Report

DIRECTOR'S OUTREACH

- Attended Breaking Down Barriers Planning Meeting
- Attended a webinar regarding Drug Court Grant
- Attended NACVSO Leadership Summit in Tustin, CA.
- Attended Metro Gym walk through
- Met with Sandy Green
- Attended AWP Conference in Washington, D.C.
- Attended the Veterans Treatment Court Conference in Houston

OUTREACH TEAM

- Health Fair – Remington College
- Health Fair – City of Independence
- Poker Walk
- Operation Safe Arrival – Veterans substance abuse
- Coffee Chat
- Harvard Square Center – Community Resource Fair

UPCOMING EVENTS

- Bedford Rotary Rib Fest
- Free Lunch – Entercom Listener Loyalty
- Breaking Down Barriers Resource Fair
- Ohio State Funeral Directors Conference
- Veteran Care Takers – Cleveland Clinic Benefit Fair
- Ferrari Night Car Show
- Birdtown Community Picnic
- 92.3 The Fan golf outing
- Vietnam Traveling Wall

NEW CLIENT REPORT

- Total New Clients for May 2018: 288 (YTD: 1,453)
- Financial Assistance New Clients for May 2018: 30 (Down from 44 in 2017)
23 approved, 0 at Level III, 1 partial, 5 denied, 1 incomplete
- Financial Assistance New Clients Year-to-Date: 141 (Down from 190 in 2017)

CUSTOMER SATISFACTION SURVEYS

There were 8 surveys completed; all positive.

- Received positive phone calls for Ken, Larry, Jimmy, and Robert.

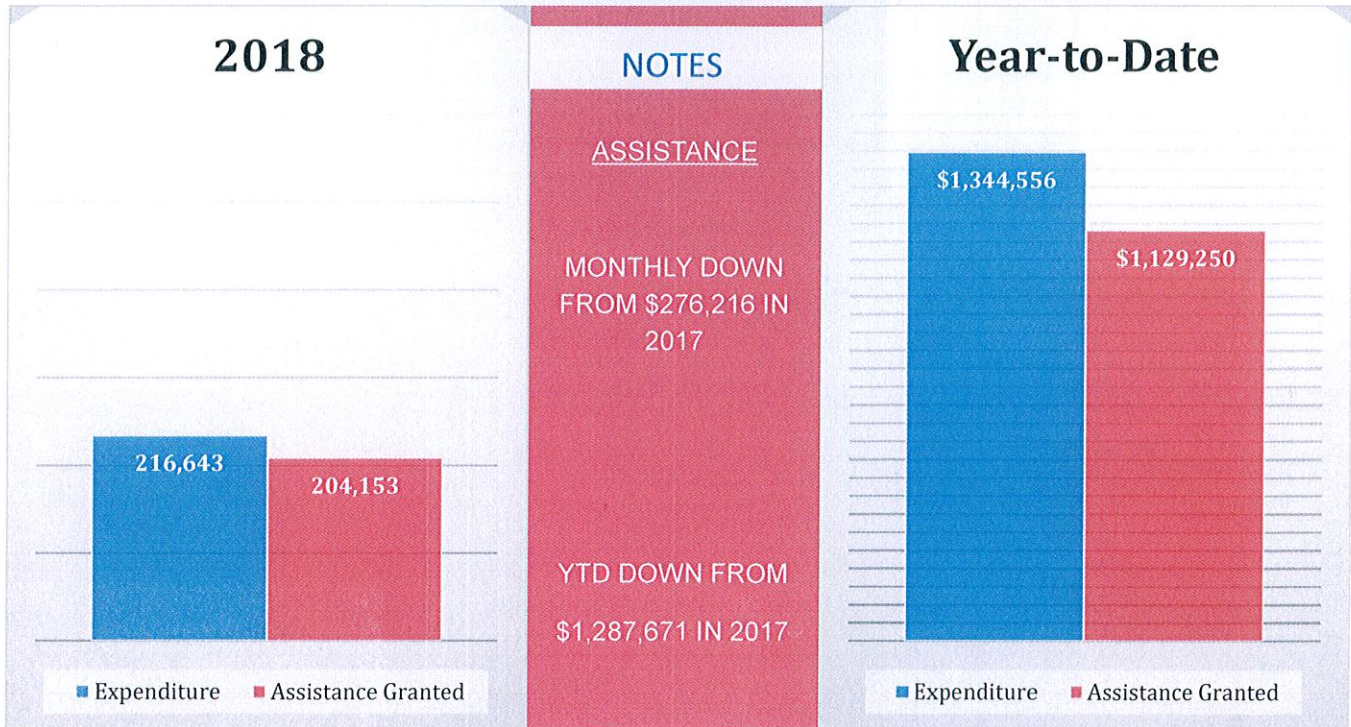
RE-OCCURRING OUTREACH

- LIBRARY OUTREACH
 - South Euclid Library
1st Week of each month
M-W 9am to 3pm
 - North Royalton Library
2nd Week of each month
M-W 9am to 3pm
 - Mayfield Library
3rd Week of each month
M-W 9am to 3pm
 - Fairview Park Library
4th Week of each month
M-W 9am to 3pm
- HOMELESS OUTREACH
 - Stella Maris
 - VOA
 - 2100 Lakeside
- OMJ ORIENTATION
- COUNTY JAIL VETS POD
- NEOCH

STATE OF COMMISSION AND FINANCE REPORT (MAY)

Financial Summary

Below are selected reports from the CCVSC Finance Department.



Client Assistance includes: Financial Assistance for Medical, Food, Mortgage, Rent, Utilities, Infant Layette, Personal Hygiene, Shoes, and Clothing

Expense Analysis

	Total Budget	YTD Expenditure	Remaining Expenditures	2018 Projection	Budget Variance
Salaries	1,775,260	738,199	1,012,061	1,750,260	25,000
Fringe Benefits	727,230	335,061	382,546	717,607	9,623
Commodities	29,258	7,786	18,200	25,986	3,272
Contract Svcs	404,123	58,381	200,175	258,556	145,567
Controlled Exp.	149,536	99,478	145,759	245,237	(95,701)
Client Svcs	3,548,680	1,344,556	1,978,704	3,323,260	225,420
Other Exp	395,697	143,285	220,003	363,288	32,409
Capital Outlay	13,414	1,784	8,070	9,854	3,560
Total	7,043,198	2,728,530	3,965,518	6,694,048	349,150

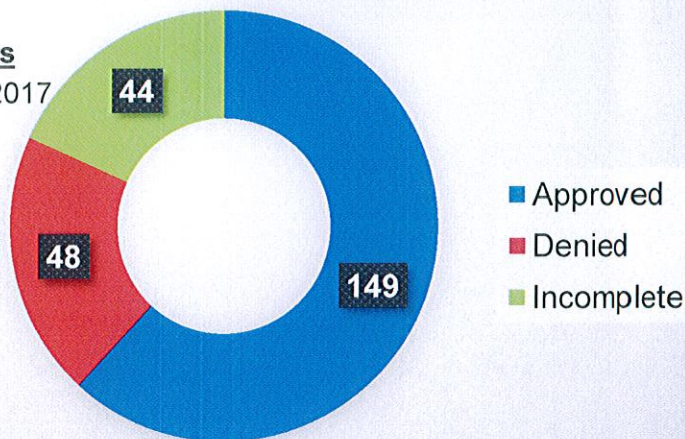
STATE OF COMMISSION AND FINANCE REPORT (MAY)

Financial Assistance Department

FINANCIAL ASSISTANCE ACTIVITY REPORT

Monthly Application Outcome

241 Applications
Down 16.3% from 2017

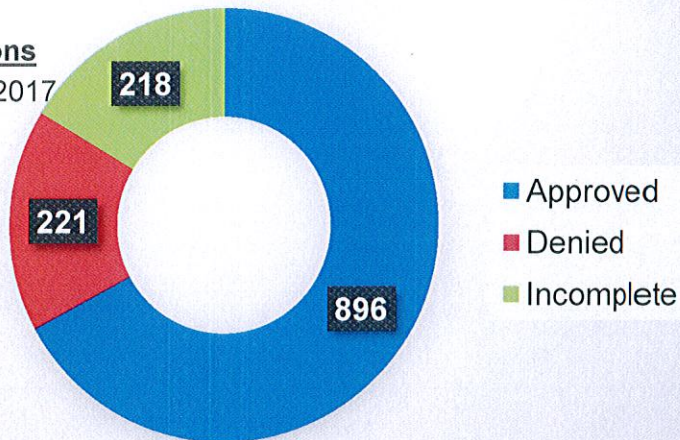


APPEALS

- Appeals Officer
Total: 40 (194)
Approved: 12 (61)
Partial: 4 (11)
Denied: 21 (104)
Incomplete: 3 (18)

YTD Application Outcome

1335 Applications
Down 3.6% from 2017



- Board Appeals
Total: 10 (58)
Approved: 4 (25)
Partial: 0 (0)
Denied: 4 (31)
Incomplete: 0 (0)
Other: 2 (2)

* Current Month (year-to-date)

NOTES

- Application Approval Rate: 70.124% (includes levels I, II, and III)
- Completed Application Approval Rate: 85.8% (includes levels I, II, and III)

STATE OF COMMISSION AND FINANCE REPORT (MAY)

Transportation / Memorial Affairs / Social Work

MEDICAL AND OTHER TRANSPORTATION

DESCRIPTION	MONTH	YEAR-TO-DATE
Medical Bus Tickets	\$15,303.00	\$79,090.50
Other	\$154.00	\$880.00
Total	\$15,457.00	\$79,970.50
Applicants	634	3,148

MEDICAL AND DENTAL PROGRAMS

DESCRIPTION	MONTH	YEAR-TO-DATE
Dental	\$3,811.00	\$12,309.00
Vision	\$0	\$3,699.00
Hearing Aids	\$0	\$0
Total	\$3,811.00	\$16,008.00

INDIGENT BURIALS

DESCRIPTION	MONTH	YEAR-TO-DATE
Total (#)	7	26
Total (\$)	\$6,993.00	\$25,359.53

STATE OF COMMISSION AND FINANCE REPORT (MAY)

SOCIAL WORK ACTIVITY

DESCRIPTION	MONTH	YEAR-TO-DATE
Seen	175	799
Not Seen	80	309
Offline	7	53
Total	265	1140
Consultation	49	230
Follow-ups	126	531
Ohio Veterans Home Tours	0	3

SOCIAL WORK REFERRALS

DESCRIPTION	MONTH	YEAR-TO-DATE
VA Medical	2	4
Employment	0	2
Debt Counseling	0	2
Other	1	11

FINANCIAL WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
5/3/2018	12	4	3	5	0
5/17/2018	15	10	1	4	0
5/24/2018	12	7	1	3	1
TOTAL	39	21	5	12	1
YTD	230	131	16	82	1

NUTRITION WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
5/7/2018	57	39	5	13	0
5/14/2018	51	36	1	14	0
5/21/2018	73	50	0	22	1
TOTAL	181	125	6	49	1
YTD	714	526	62	125	1

STATE OF COMMISSION AND FINANCE REPORT (MAY)

Service Department

	Compensation	Pension	DIC	Follow-up	Medical	POA	Misc. Coord.	DD214	Headstone (New and Replacement)	PMC	Other
Wade Park	77	13	1	362	11	76	300	62	-	1	163
Parma	48	6	3	275	10	60	180	32	-	-	138
Main Office	32	22	-	103	11	49	183	163	15	14	115
Fed. Bldg.	-	-	-	-	-	-	-	-	-	-	-
CRRC	-	-	-	-	-	-	-	-	-	-	-
Mobile Benefits Team	3	1	-	7	-	3	10	2	-	-	6
Total (Month)	160	42	4	747	32	188	673	259	15	15	422
Total (YTD)	577	153	18	2781	95	722	2662	133	55	44	1562