



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCHI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650
Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: November 21, 2018 9:30 a.m.

PRESENT: Bob Potts, President
Clay E. Uzell, Vice President
Mel Baher, Secretary
Frank Pocci, Commissioner
Christopher Grau, Commissioner
Jon Reiss, Executive Director
Lorri Slivka, Executive Secretary
Mary Kitko, Administrative Assistant

EXCUSED: Brian Gutkoski, Asst. County Prosecutor

VISITORS: Bernice and George Johnson

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by President Bob Potts followed by the Pledge of Allegiance.

A motion was made by Frank Pocci and seconded by Clay Uzell to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

STATE OF THE COMMISSION AND FINANCE REPORT (Attached)

A motion was made by Mel Baher and seconded by Chris Grau to accept the report of the Executive Director, as given.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

OLD BUSINESS:

Household income and expenses were discussed. Further discussion will take place at a meeting in December.

All action items were deferred until the December 12, 2018 meeting.

NEW BUSINESS:

A motion was made by Mel Baher and seconded by Chris Grau to approve Resolution 2018-21 providing for the purchase of an updated x-ray machine for the security entrance. The x-ray machine will be purchased from a vendor provided by the Sheriff’s Office and will not exceed \$25,000.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Mel Baher and seconded by Frank Pocci to approve Resolution 2018-22 providing for the purchase of waiting room chairs. The chairs will be purchased from Ohio Desk and will not exceed \$31,000.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

GOOD OF THE ORDER:

Chris Grau referred an individual to the Executive Director for follow up with a VSO for assistance with a couple of issues for her veteran father.

The VA connectivity issue has been resolved.

The Off-Duty Conduct Policy was deferred to Executive Session.

EXECUTIVE SESSION:

A motion was made by Mel Baher and seconded by Clay Uzell to go into Executive Session to discuss the Off-Duty Conduct Policy, employee compensation and a matter to be kept confidential.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried. (10:40 a.m.)

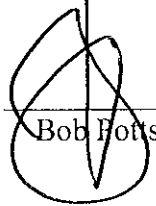
The Board came out of Executive Session and returned to the regular order of business at 11:50 a.m. In Executive Session employee compensation and a confidential matter were discussed and the Executive Director was instructed on how to proceed. The Board also set the Executive Director’s salary for 2019.

A motion was made by Mel Baher and seconded by Frank Pocci to approve the Off-Duty Conduct Policy, established and signed November 21, 2018.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried

With no further business, a motion was made by Frank Pocci and seconded Clay Uzell to adjourn the meeting at 11:53 p.m.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.



Bob Potts, President



Mel Baher, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/
Filing claims with the Dept. of

Veterans’ Affairs/Memorial Affairs:
Finance Dept.:

Social Work Dept.:

Executive Director:

Commissioners:

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Steve Fernandez, Finance Operations Mgr. (216-698-2391)

Terry Walker, Social Worker/Case Mgmt.) (216-698-2379)

Jon Reiss (216-698-2611)

Lorri Slivka, Secretary to the Board (216-698-2646)

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

OCTOBER 2018

State of the Commission and Finance Report



Submitted By:
Jon Reiss
Executive Director
November 21, 2018



Frank Pocci
Commissioner
AMVETS



Bob Potts
President
VVA



Clayton E. Uzell
Vice-President
VFW



Christopher Grau
Commissioner
DAV

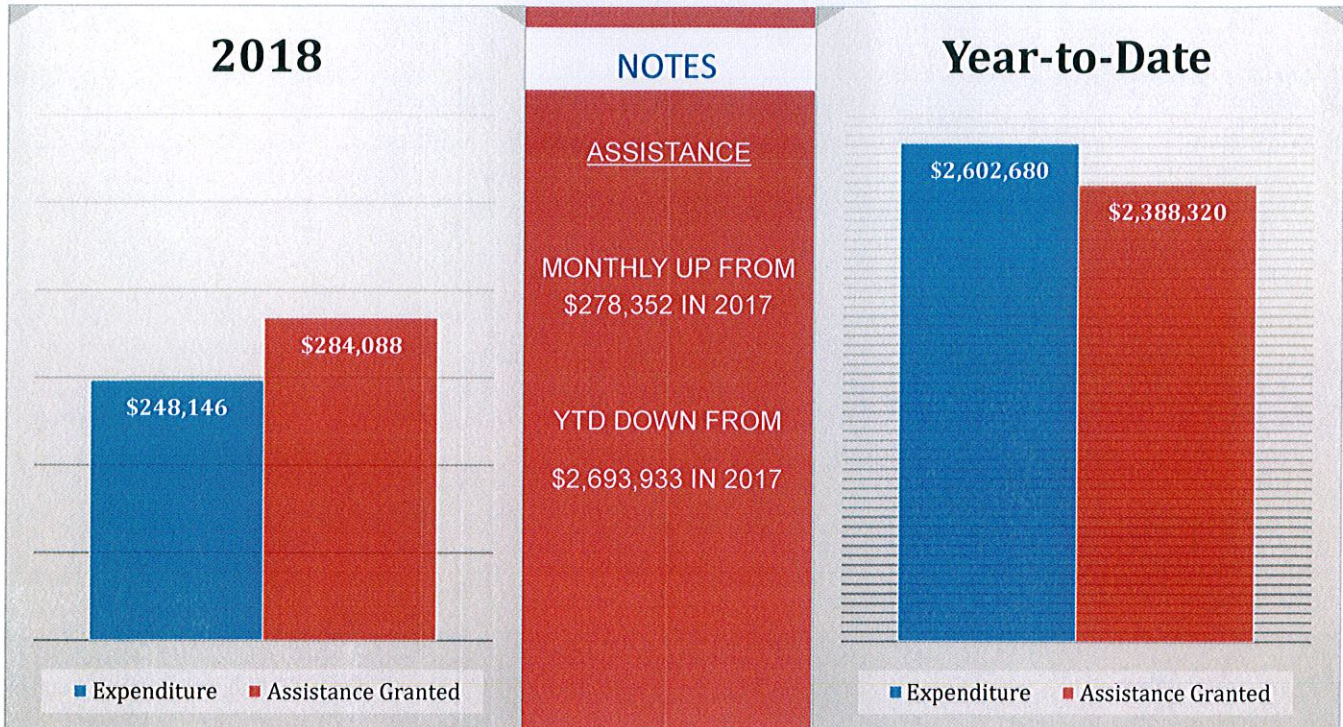


Mel Baher
Secretary
American Legion

STATE OF COMMISSION AND FINANCE REPORT (OCTOBER)

Financial Summary

Below are selected reports from the CCVSC Finance Department.



Client Assistance includes: Financial Assistance for Medical, Food, Mortgage, Rent, Utilities, Infant Layette, Personal Hygiene, Shoes, and Clothing

Expense Analysis

	Total Budget	Revisions	2018 Projection	Budget Variance
Salaries	1,775,260	(20,000)	1,750,260	5,000
Fringe Benefits	727,230	65,000	770,114	22,116
Commodities	29,258	-	25,986	3,272
Contract Svcs	404,123	(15,000)	376,199	12,924
Controlled Exp.	149,536	-	172,564	(23,028)
Client Svcs	3,548,680	(20,000)	3,394,024	134,656
Other Exp	395,697	(10,000)	383,288	2,409
Capital Outlay	13,414	-	34,000	(20,586)
Total	7,043,198	-	6,906,435	136,763

STATE OF COMMISSION AND FINANCE REPORT (OCTOBER)

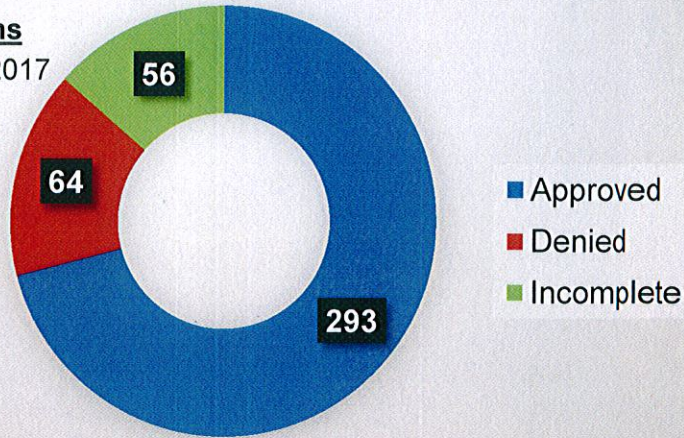
Financial Assistance Department

FINANCIAL ASSISTANCE ACTIVITY REPORT

Monthly Application Outcome

413 Applications

Down 2.4% from 2017



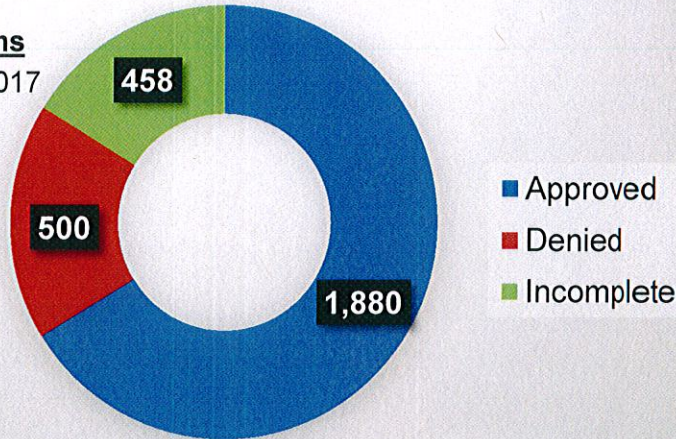
APPEALS

- Appeals Officer
Total: 52 (442)
Approved: 17 (144)
Partial: 6 (32)
Denied: 27 (234)
Incomplete: 2 (32)

YTD Application Outcome

2,838 Applications

Down 8.7% from 2017



- Board Appeals
Total: 9 (120)
Approved: 4 (54)
Partial: 2 (4)
Denied: 3 (58)
Incomplete: 0 (0)
Other: 0 (4)

* Current Month (year-to-date)

NOTES

- Application Approval Rate: 77.9% (includes levels I, II, and III)
- Completed Application Approval Rate: 90.2% (includes levels I, II, and III)

STATE OF COMMISSION AND FINANCE REPORT (OCTOBER)

Transportation / Memorial Affairs / Social Work

MEDICAL AND OTHER TRANSPORTATION

DESCRIPTION	MONTH	YEAR-TO-DATE
Medical Bus Tickets	\$15,036.00	\$151,716.50
Other	\$137.50	\$1,639.00
Company Car	\$89.96	\$6,602.14
OVH Tours	\$290.00	\$950.00
Total	\$15,173.50	\$153,355.50
Applicants	717	6,295

MEDICAL AND DENTAL PROGRAMS

DESCRIPTION	MONTH	YEAR-TO-DATE
Dental	\$5,981.00	\$25,164.00
Vision	\$265.00	\$5,319.00
Hearing Aids	\$0	\$0
Total	\$6,246.00	\$30,483.00

INDIGENT BURIALS

DESCRIPTION	MONTH	YEAR-TO-DATE
Total (#)	08	85
Total (\$)	\$7,992.00	\$75,523.53

STATE OF COMMISSION AND FINANCE REPORT (OCTOBER)

SOCIAL WORK ACTIVITY

DESCRIPTION	MONTH	YEAR-TO-DATE
Seen	100	1355
Not Seen	48	553
Offline	7	93
Total	155	2001
Consultation	28	399
Follow-ups	72	956
Ohio Veterans Home Tours	0	8

SOCIAL WORK REFERRALS

DESCRIPTION	MONTH	YEAR-TO-DATE
VA Medical	1	8
Employment	1	6
Debt Counseling	0	3
Other	4	38

FINANCIAL WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
10/4/2018	17	8	0	9	0
10/18/2018	16	11	0	5	0
TOTAL	33	19	0	14	0
YTD	424	253	33	136	2

NUTRITION WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
10/1/2018	24	14	1	9	0
10/22/2018	32	20	1	11	0
10/29/2018	23	16	2	5	0
TOTAL	79	50	4	25	0
YTD	1174	838	88	245	3

STATE OF COMMISSION AND FINANCE REPORT (OCTOBER)

Service Department

	Compensation	Pension	DIC	Follow-up	Medical	POA	Misc. Corr.	DD214	Headstone (New and Replacement)	PMC	Other
Wade Park	63	7	3	355	12	73	216	60	1	1	162
Parma	50	10	1	245	3	65	109	24	1	1	142
Main Office	35	11	3	109	7	43	151	171	6	13	122
CRRC	-	-	-	-	-	-	-	2	-	-	-
Mobile Benefits Team	5	1	-	13	-	-	12	8	-	-	7
Total (Month)	153	29	7	702	22	185	488	264	8	14	433
Total (YTD)	1293	296	62	6207	247	1600	5536	1387	127	156	3247