



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCHI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

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Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: January 16, 2019 9:30 a.m.

PRESENT: Clay Uzell, President
Mel Baher, Vice President
Christopher Grau, Secretary
Frank Pocci, Commissioner
Bob Potts, Commissioner
Jon Reiss, Executive Director
Mary Kitko, Executive Secretary

EXCUSED: Brian Gutkoski, Asst. County Prosecutor

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by President Clay Uzell followed by the Pledge of Allegiance.

A motion was made by Mel Baher and seconded by Chris Grau to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

STATE OF THE COMMISSION AND FINANCE REPORT (Attached)

A motion was made by Mel Baher and seconded by Bob Potts to accept the report of the Executive Director, as given.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

OLD BUSINESS:

Action Items – Updates:

- 1) **Linear Creative**– Delayed due to a change in reps. Now moving forward with the how-to videos. Work in progress.
- 2) **Rent Voucher Disclaimer Clause** – Work in progress.

- 3) **Employee Overpayments** – The commission continues to receive payments from one party. No update on the other party involved. Full payments are to be made by the end of next year.
- 4) **Emergency Plan for Files** – A determination will be made
- 5) **Dental Trial Program** – No update. Work in progress.
- 6) **Resolution 2018-13; VVA Compensation** – No decision has been made yet. Work in progress.
- 7) **Household Income and Expenses** – The VSC will continue to count the veteran and his/or spouse's income and expenses. Non-family member income and expenses will not be counted.
- 8) **New Schedule** – Over 100 clients after 4:00 p.m. since the new hours began. Jon Reiss will continue to provide information.

NEW BUSINESS:

The 2019 evening outreach meetings were discussed. Possible dates and location are as follows: April 17, 2019 at VFS 3345 in Strongsville and October 16, 2019 at American Legion Post 343 in Euclid. The Commissioners will reach out to the posts for interest and availability. A flyer will be sent once the plans are finalized.

The possibility of acquiring ten more parking spaces from ABN was discussed. The Executive Director will inquire and report back to the Board.

A new call management system was discussed. Further research will be completed prior to making a decision.

A motion was made by Mel Baher and seconded by Frank Pocci for the Executive Director to pursue a contract with the USO to provide temporary office space for four staff members until June 1, 2019. Jon Reiss will write a memorandum of understanding (MOU) between the VSC and the USO. The Board will discuss this option at a future board meeting.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried. (10:55 a.m.)

The Board authorized the Executive Director to begin discussions with HandsOn Northeast Ohio regarding the Homeless Stand Down and the possibility of the VSC taking over the veteran section.

The option of the VSC staffing the veteran lines for United Way 211 was discussed. This matter will not be pursued at this time.

GOOD OF THE ORDER:

Five applicants for the open continuous Service Officer posting were introduced to the Board.

EXECUTIVE SESSION:

A motion was made by Frank Pocci and seconded by Bob Potts to go into Executive Session to discuss a matter to be kept confidential.

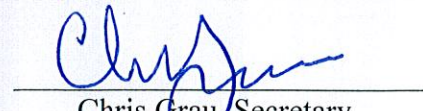
AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried. (11:39 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 11:54 a.m. In Executive Session a matter to be kept confidential was discussed and the Executive Director was instructed on how to proceed.

With no further business, a motion was made by Mel Baher and seconded by Bob Potts to adjourn the meeting at 11:55 a.m.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.


Clay Uzell, President


Chris Grau, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/
Filing claims with the Dept. of

Veterans' Affairs/Memorial Affairs:

Finance Dept.:

Social Work Dept.:

Executive Director:

Commissioners:

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Steve Fernandez, Finance Operations Mgr. (216-698-2391)

Terry Walker, Social Worker/Case Mgmt.) (216-698-2379)

Jon Reiss (216-698-2611)

Lorri Slivka, Secretary to the Board (216-698-2646)