



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCHI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

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Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: December 19, 2018 9:34 a.m.

PRESENT: Bob Potts, President
Clay E. Uzell, Vice President
Mel Baher, Secretary
Frank Pocci, Commissioner
Christopher Grau, Commissioner
Jon Reiss, Executive Director
Mary Kitko, Administrative Assistant
Brian Gutkoski, Asst. County Prosecutor

EXCUSED: None.

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by President Bob Potts followed by the Pledge of Allegiance.

A motion was made by Frank Pocci and seconded by Chris Grau to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

STATE OF THE COMMISSION AND FINANCE REPORT (Attached)

A motion was made by Mel Baher and seconded by Frank Pocci to accept the report of the Executive Director, as given.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

OLD BUSINESS:

A motion was made by Frank Pocci and seconded by Chris Grau to approve the revised Policy on Time and Attendance, dated December 17, 2018.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Frank Pocci and seconded by Chris Grau to approve the revised Policy on Tardiness, dated December 17, 2018.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Frank Pocci and seconded by Chris Grau to approve the revised Policy for Premises' Admittance, dated December 17, 2018.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

All action items were deferred until the January 16, 2019 meeting.

NEW BUSINESS:

A motion was made by Frank Pocci and seconded by Mel Baher to approve Resolution 2018-23 providing for the upgrade to the current security swipe system and software. The software upgrade will be purchased from Life Safety System and will not exceed \$10,929.48.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Mel Baher and seconded by Chris Grau to approve Resolution 2019-02 requesting authority for eighteen CCVSC service officers to attend training and maintain membership and accreditation with the Ohio State Association of County Veterans Service Officer (NACVSO) in 2019, expenses not to exceed \$47,922.00.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Mel Baher and seconded by Clay Uzell to approve the Policy for 2019 Holiday Schedule, dated December 17, 2018.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

Election of Officers on the CCVSC Board

A motion was made by Mel Baher and seconded by Frank Pocci to elect the following officers on the CCVSC Board for Year 2019, using the guideline established in January 2007. There were no other nominations.

President	Clayton Uzell (VFW)
Vice President	Mel Baher (American Legion)
Secretary	Chris Grau (DAV)

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

GOOD OF THE ORDER:

Habitat for Humanity contacted Clay Uzell. They would like to rehab a house for a veteran and asked how to identify one in need. Clay will give Habitat for Humanity Jon Reiss' contact information.

Bob Walls inquired with Bob Potts regarding hiring Heating and Air Conditioning employees. Jon Reiss will contact Bob Walls with contact information for Josh Collins at Ohio Means Jobs.

Jon Reiss reported phone complaints from two veterans.

John Russo will be taking over the Veterans Treatment Court. No change in procedure has been mentioned.

Mel Baher was speaking with an individual from Valor Homes regarding a homeless facility for female veterans only. There is need for a female only facility.

EXECUTIVE SESSION:

A motion was made by Frank Pocci and seconded by Chris Grau to go into Executive Session to discuss a matter to be kept confidential.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried. (10:01 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 11:46 a.m. In Executive Session a matter to be kept confidential was discussed and the Executive Director was instructed on how to proceed.

With no further business, a motion was made by Clay Uzell and seconded Frank Pocci to adjourn the meeting at 11:49 a.m.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.



Bob Potts, President



Mel Baher, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/
Filing claims with the Dept. of

Veterans' Affairs/Memorial Affairs:

Finance Dept.:

Social Work Dept.:

Executive Director:

Commissioners:

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Steve Fernandez, Finance Operations Mgr. (216-698-2391)

Terry Walker, Social Worker/Case Mgmt.) (216-698-2379)

Jon Reiss (216-698-2611)

Lorri Slivka, Secretary to the Board (216-698-2646)