



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

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Email: vsccmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: October 21, 2020 9:30 a.m.

PRESENT: Mel Baher, President
Christopher Grau, Vice President
Frank Pocci, Secretary
Bob Potts, Commissioner
Clay Uzell, Commissioner
Jon Reiss, Executive Director
Feronne Williams, Deputy Director
Mary Kitko, Executive Secretary
Brian Gutkoski, Asst. County Prosecutor

EXCUSED: None.

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by President Mel Baher followed by the Pledge of Allegiance.

A motion was made by Frank Pocci and seconded by Clay Uzell to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

STATE OF THE COMMISSION AND FINANCE REPORT (Attached)

Next Report November 2020. The Commission is converting to quarterly reports.

ACTION ITEMS:

1. Funeral home packets – work in progress

OLD BUSINESS:

Quotes were solicited for vehicle wraps, but only one company responded. The resolution will be voted on in New Business.

The purchase of gym equipment with wellness funds for employees was discussed. This option will not be offered at this time.

NEW BUSINESS:

The Executive Director explained the new quality control program for financial assistance. The new program will be implemented on a trial basis immediately. Beginning the first of the year both the financial assistance and service programs will begin.

A motion was made by Bob Potts and seconded by Frank Pocci to approve Resolution 2020-26 for the purchase of Veterans Benefits Manuals and federal rules and regulations manuals for County Veterans Service Officers, not to exceed \$10,000.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Bob Potts and seconded by Chris Grau to approve Resolution 2020-27 to purchase two full vehicle wraps as part of enhancing the appearance of the county vehicles and to be consistent with previous fleet graphics, amount not to exceed \$12,000.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made by Frank Pocci and seconded by Clay Uzell to adopt changes made to the Procurement Policy and manual.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

GOOD OF THE ORDER:

Clay Uzell passed out state veterans pins purchased through the VFW. The proceeds from the pins are used to pay for the post service officers.

Clay Uzell attended the VFW district meeting. At the meeting Commissioner Uzell passed out VSC materials and announced that his commission will be expiring.

Bob Potts announced that DAV meetings are suspended for the rest of the year.

Chris Grau attended an awards ceremony for an air crew member. Congressman Gonzales presented the veteran with five different awards.

Commissioner Grau also mentioned the CCVSC at DAV 147's post meeting and briefed the attendees on services of the VSC. Those in attendance were not aware of the CCVSC or the services offered.

Mel Baher mentioned that, at a meeting at the Bedford American Legion, it was announced that VFW Post 350 is trying to re-establish the Post.

Feronne Williams discussed the CCVSC's participation in a virtual speaker's series for Jennings.

EXECUTIVE SESSION:

A motion was made by Frank Pocci and seconded by Clay Uzell to go into Executive Session to discuss certain personnel matters – employment compensation, position descriptions, and policies and guidelines.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried. (10:22 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 11:33 a.m. In Executive Session the Board discussed a confidential matter, discipline, and employment.

A motion was made by Frank Pocci and seconded by Clay Uzell to adopt all position descriptions that were discussed and updated.

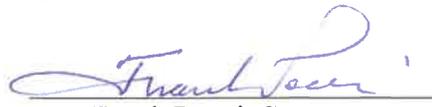
AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.

A motion was made Frank Pocci and seconded by Bob Potts to select Terrance Ness for the position of Finance Supervisor, effective October 26, 2020.

With no further business, a motion was made by Bob Potts and seconded by Chris Grau to adjourn the meeting at 11:34 a.m.

AYES: Baher, Grau, Pocci, Potts, Uzell. NAYS: None. Motion carried.


Mel Baher, President


Frank Pocci, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/

Filing claims with the Dept. of

Veterans' Affairs/Memorial Affairs:

Finance Dept.:

Executive Director:

Deputy Director:

Commissioners:

Charlene Amos, Service Officer Mgr. (216-698-3831)

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Larry Amato, Financial Operations Mgr. (216-698-2391)

Jon Reiss (216-698-2611)

Feronne Williams (216-698-3845)

Mary Kitko, Secretary to the Board (216-698-2651)