



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCHI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

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Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: April 21, 2021 9:30 a.m.

PRESENT: Christopher Grau, President
Frank Pocci, Vice President
Bob Potts, Secretary
Mel Baher, Commissioner
Jon Reiss, Executive Director
Feronne Williams, Deputy Director
Mary Kitko, Executive Secretary
Mark Musson, Assistant County Prosecutor

EXCUSED: Clay Uzell, Commissioner

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by Chris Grau, President.

A motion was made by Mel Baher and seconded by Frank Pocci to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Grau, Pocci, Potts. **NAYS:** None. Motion carried.

OLD BUSINESS:

Action Items:

1. Board room upgrade – after further discussion, there will be no board room upgrade at this time.
2. Re-key building – T. Ness continues to work with vendors. Expense will be taken from the contingency fund.
3. Website electronic submissions – web designer is finishing with formatting – roll out to follow.
4. Holiday ham/turkey coupon – no update.
5. Advertising/Marketing/Social Media – J. Reiss will meet with M. Musson to discuss and draft the Request for Proposal (RFP).
6. Direct mail to veterans – no update. Once a re-open date is determined the mailing will be drafted.
7. County surplus – the building the VSC was interested in has been sold. If the sale goes through, it will not be final until October. J. Reiss will continue to look for other options to include:
 - County owned buildings for modification if parking is available.

- Current structures for purchase/lease, to include parking.
 - Building from the ground up which will enable the VSC to get exactly what is needed.
8. Outreach items – no update.
 9. Boardroom chairs and wardrobes – no update.
 10. Memorial Day Flags – all posts and cemeteries have been contacted for pick-up on April 24th and 25th at the storage facility. Deliveries will be scheduled.

NEW BUSINESS:

The Executive Director proposed the idea of employees working from home. The Board is in agreement as long as day to day operations are not interrupted.

GOOD OF THE ORDER:

Commissioner Potts mentioned that the VVA held their first meeting since the post closed. The meeting was well attended. Future meetings will be held on the 3rd Thursday of the month from 1:30-2:30 p.m. at Post 385 in Westlake.

EXECUTIVE SESSION:

None.

With no further business, a motion was made by Mel Baher and seconded by Frank Pocci to adjourn the meeting at 10:28 a.m.

AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried.



Chris Grau, President



Bob Potts, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/

Filing claims with the Dept. of
Veterans' Affairs/Memorial Affairs:

Finance Dept.:
Executive Director:
Deputy Director:
Commissioners:

Charlene Amos, Service Officer Mgr. (216-698-3831)
Melinda Halliburton, Service Office Mgr. (216-698-2639)
Terrance Ness, Financial Supervisor (216-698-2391)
Jon Reiss (216-698-2611)
Feronne Williams (216-698-3845)
Mary Kitko, Secretary to the Board (216-698-2651)