



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

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Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: September 22, 2021 9:57 a.m.

PRESENT: Christopher Grau, President
Frank Pocci, Vice President
Bob Potts, Secretary
Mel Baher, Commissioner
Jon Reiss, Executive Director
Feronne Williams, Deputy Director
Mary Kitko, Executive Secretary
Mark Musson, Assistant County Prosecutor

EXCUSED: Clay Uzell, Commissioner

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by President Chris Grau followed by the Pledge of Allegiance.

A motion was made by Mel Baher and seconded by Bob Potts to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes)

AYES: Baher, Grau, Potts. NAYS: None. Motion carried.

OLD BUSINESS:

Updated COVID protocols were presented by the Executive Director. The protocols include exposure, mandatory quarantine, timelines for vaccinated and unvaccinated employees, etc. Updated protocols will be distributed to staff upon revision.

A motion was made by Bob Potts and seconded by Mel Baher that, upon receipt of COVID tests, each employee will take a test their first workday of each week. Employees at satellite offices will get a test at the VA Hospital.

AYES: Baher, Grau, Potts. NAYS: None. Motion carried.

The Executive Director and Deputy Director will meet with the building's new owner to discuss construction. The Commissioners requested information on the phases of construction. Some options for

a temporary relocation were discussed. There are concerns regarding access to the building and the safety of employees and clients during construction. A meeting will be scheduled with the new owner as soon as possible.

The option to purchase a VSC truck has been tabled for future discussion. The Board asked J. Reiss to reach out to the County to determine if there is a vehicle in the county fleet that can be used when needed.

Due to COVID, the holiday party is cancelled for this year. There was some discussion about a party tray or a catered meal, possibly the day of a staff meeting.

Commissioner Pocci arrived at 11:18 a.m. and will remain present for the rest of the meeting.

NEW BUSINESS:

None.

GOOD OF THE ORDER:

None.

EXECUTIVE SESSION:

A motion was made by Mel Baher and seconded by Frank Pocci to go into Executive Session to discuss a certain personnel matter – employment/compensation and one (1) client cases and appeal.

AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried. (11:21 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 12:03 p.m.

In Executive Session the Board discussed a certain personnel matter regarding employment and compensation and a client case and appeal.

AYES: Grau, Pocci, Potts. NAYS: None. Motion carried.

The votes for further assistance, recorded by the Secretary, of the client appeal that was discussed in Executive Session, is attached. The veteran will be advised that any income must be immediately reported to the Parma Housing agency.

A motion was made by Mel Baher and seconded by Frank Pocci to end the probationary period for Albert Mitchell, effective September 13, 2021.

AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried.

A motion was made by Mel Baher and seconded by Frank Pocci to end the probationary period for Daren Williams, effective September 22, 2021. Employee compensation was discussed, effective September 27, 2021. A memorandum will be given to the Executive Director on how to proceed.

AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried.

A motion was made by Mel Baher and seconded by Frank Pocci to end the probationary period for Carrie Reese, effective September 22, 2021. Employee compensation was discussed, effective September 27, 2021. A memorandum will be given to the Executive Director on how to proceed.


AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried.

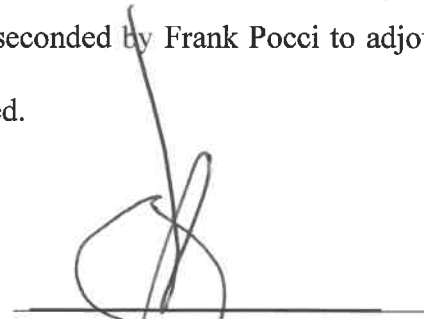
A motion was made by Mel Baher and seconded by Frank Pocci to remove a probationary employee, as discussed in Executive Session.

AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried.

With no further business, a motion was made by Bob Potts and seconded by Frank Pocci to adjourn the meeting at 12:06 p.m.

AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried.


FOR Chris Grau, President


Bob Potts, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/
Filing claims with the Dept. of
Veterans' Affairs/Memorial Affairs:

Finance Dept.:
Executive Director:
Deputy Director:
Commissioners:

Charlene Amos, Service Officer Mgr. (216-698-3831)
Melinda Halliburton, Service Office Mgr. (216-698-2639)
Terrance Ness, Financial Operations Mgr. (216-698-2391)
Jon Reiss (216-698-2611)
Feronne Williams (216-698-3845)
Mary Kitko, Secretary to the Board (216-698-2651)