



American Legion  
**MEL BAHER**  
COMMISSIONER



American Veterans  
**FRANK POCCHI**  
COMMISSIONER



Disabled American Veterans  
**CHRISTOPHER GRAU**  
COMMISSIONER



Veterans of Foreign Wars  
**CLAYTON E. UZELL**  
COMMISSIONER



Vietnam Veterans of America  
**BOB POTTS**  
COMMISSIONER

**JON REISS**  
EXECUTIVE DIRECTOR

## Cuyahoga County Veterans Service Commission

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1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

### MINUTES

**DATE/TIME:** November 17, 2021 9:30 a.m.

**PRESENT:** Christopher Grau, President  
Frank Pocci, Vice President  
Bob Potts, Secretary  
Mel Baher, Commissioner  
Jon Reiss, Executive Director  
Feronne Williams, Deputy Director  
Mary Kitko, Executive Secretary  
Mark Musson, Assistant County Prosecutor

**EXCUSED:** None.

**VISITORS:** None.

**PURPOSE:** GENERAL MONTHLY MEETING

The meeting was called to order by Chris Grau, President.

**OLD BUSINESS:**

A contract with Clemans, Nelson and Associates, Inc. was discussed. Concerns over the necessity for a human resources specialist and the expense of retaining one were voiced.

A motion was made by Bob Potts and seconded by Frank Pocci to accept the contract with Clemans, Nelson and Associates, Inc. as is.

AYES: Baher, Potts. NAYS: Grau, Pocci. Motion defeated.

**NEW BUSINESS:**

None.

**GOOD OF THE ORDER:**

None.

**EXECUTIVE SESSION:**

A motion was made by Mel Baher and seconded by Bob Potts to go into Executive Session to discuss a certain personnel matter – employment.


AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried. (10:04 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 10:23 a.m. In Executive Session the Board discussed a certain personnel matter regarding employment. The Director was advosed how to proceed.

With no further business, a motion was made by Bob Potts and seconded by Frank Pocci to adjourn the meeting at 10:24 a.m.

AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried.

  
Chris Grau, President

  
Bob Potts, Secretary

**CONTACT INFORMATION**

Requests for Financial Assistance/  
Filing claims with the Dept. of

Veterans' Affairs/Memorial Affairs:

Finance Dept.:

Executive Director:

Deputy Director:

Commissioners:

Charlene Amos, Service Officer Mgr. (216-698-3831)

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Terrance Ness, Financial Supervisor (216-698-2391)

Jon Reiss (216-698-2611)

Feronne Williams (216-698-3845)

Mary Kitko, Secretary to the Board (216-698-2651)