



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCHI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
VACANT
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650
Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: December 22, 2021 9:30 a.m.

PRESENT: Christopher Grau, President
Frank Pocci, Vice President
Bob Potts, Secretary
Jon Reiss, Executive Director
Feronne Williams, Deputy Director
Mary Kitko, Executive Secretary

EXCUSED: Mel Baher, Commissioner
Mark Musson, Assistant County Prosecutor

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by Chris Grau, President.

A motion was made by Frank Pocci and seconded by Bob Potts to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes)

AYES: Grau, Pocci, Potts. NAYS: None. Motion carried.

OLD BUSINESS:

The Executive Director reached out to Public Works via email regarding the maintenance costs of the building on Chester. There has been no response to date. Further information regarding the purchase of the building will not be received until the County Council votes on the purchase.

J. Reiss will send a letter to the County Council regarding the 2021 budget surplus and what portion of the surplus will be set aside in the capital fund.

Action Items:

1. Moving company quotes – work in progress
2. Procurement process – finalizing document with M. Musson

3. Pending changes in eVet – work in progress
4. Updated ad in DD214 Chronicle – Social Work will be removed
5. Review/update COOP plan – work in progress
6. Website electronic submissions – initial number of submissions was sparse, but the electronic submission feature is up and running.
7. Advertising/Marketing/Social Media – work in progress.
8. Quick Series – waiting on quotes.
9. Car purchase program – F. Williams continues to work on the development of the project
10. Warrior Serve – J. Reiss will begin development of the project
11. Wall Calendars/last burial rights folders – work in progress
12. Re-establish cemetery headstone reset program
13. Establish vision/hearing program

NEW BUSINESS:

The Deputy Director briefed the Commissioners on a proposed income-based program – a program for seniors on fixed income for medications, etc. The Executive and Deputy Director will proceed with the development of the program and present regular updates to the Board.

A motion was made by Frank Pocci and seconded by Bob Potts to approve an addendum to Resolution 2021-14 authorizing eighteen Service Officers, the Executive Director, the Deputy Director, and the Commissioners to attend training and maintain membership and accreditation with the Ohio State Association of County Veterans Service Officer (OSACVSO) and National Association of County Veterans Service Officer (NACVSO) in 2022, not to exceed \$108,477.

AYES: Grau, Pocci, Potts. NAYS: None. Motion carried.

A motion was made by Frank Pocci and seconded by Bob Potts to approve Resolution 2021-20 providing for the renewal of services with Feedback Now, a system that allows clients to provide real-time customer feedback in an effort to improve customer satisfaction, not to exceed \$5,500.

AYES: Grau, Pocci, Potts. NAYS: None. Motion carried.

GOOD OF THE ORDER:

None.

EXECUTIVE SESSION:

A motion was made by Bob Potts and seconded by Frank Pocci to go into Executive Session to discuss a certain personnel matter – discipline, and client cases and appeals.

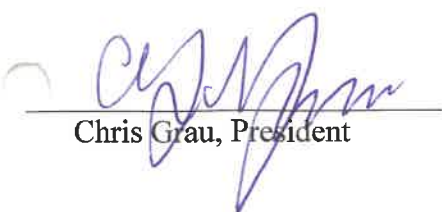
AYES: Grau, Pocci, Potts. NAYS: None. Motion carried. (10:01 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 10:24 a.m. In Executive Session the Board discussed certain personnel matters regarding discipline and client cases and appeals.

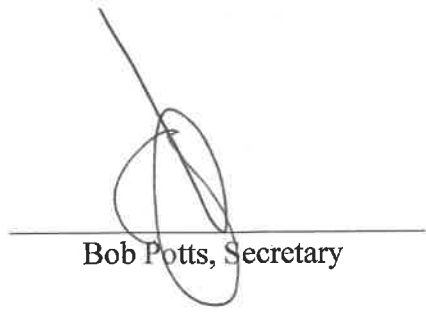
The votes for further assistance, recorded by the Secretary, of the client appeal that was discussed in Executive Session, is attached.

With no further business, a motion was made by Bob Potts and seconded by Frank Pocci to adjourn the meeting at 10:29 a.m.

AYES: Grau, Pocci, Potts. NAYS: None. Motion carried.



Chris Grau, President



Bob Potts, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/
Filing claims with the Dept. of
Veterans' Affairs/Memorial Affairs:

Charlene Amos, Service Officer Mgr. (216-698-3831)

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Terrance Ness, Financial Supervisor (216-698-2391)

Jon Reiss (216-698-2611)

Finance Dept.:

Feronne Williams (216-698-3845)

Executive Director:

Mary Kitko, Secretary to the Board (216-698-2651)

Deputy Director:

Commissioners: