



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
VACANT
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

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Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: February 2, 2022 9:30 a.m.

PRESENT:

- Frank Pocci, President
- Bob Potts, Vice President
- Mel Baher, Secretary
- Christopher Grau, Commissioner
- Jon Reiss, Executive Director
- Feronne Williams, Deputy Director
- Mary Kitko, Executive Secretary

EXCUSED: Mark Musson, Assistant County Prosecutor

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING/LEVEL III BOARD APPEALS

The meeting was called to order by Frank Pocci, President.

A motion was made by Mel Baher and seconded by Chris Grau to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes)

AYES: Baher, Grau, Pocci, Potts. **NAYS:** None. Motion carried.

OLD BUSINESS:

The Executive Director stated that building construction continues. The staff will be relocated temporarily when core drilling begins in March.

New building update and interim relocation discussions were moved to executive session.

New programs, such as prescription assistance and headstone markers, will adhere to the same policies/rules that already exist. The Executive Director will provide the board with quarterly reports regarding assistance granted. The Board will determine if adjustments must be made each quarter.

NEW BUSINESS:

The VSC is currently allowing drop box submittals only. Beginning next week, clients may return to the main office by appointment only. As soon as power can be run to the security scanner the main office will return to seeing clients.

J. Reiss will finalize the language of the RFP with counsel. Once this is complete a public RFP will be submitted for advertisers. The bid will include all advertising, including social media.

The Board authorized all employees to work from home for the remainder of the week due to a pending snowstorm.

GOOD OF THE ORDER:

Frank Pocci mentioned that his AMVETS Post has a new member and ITAM meetings will resume in March.

EXECUTIVE SESSION:

A motion was made by Mel Baher and seconded by Bob Potts to go into Executive Session to discuss a certain personnel matter – discipline, matters to be kept confidential and client cases and appeals.

AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried. (10:13 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 10:45 a.m. In Executive Session the Board discussed certain personnel matters regarding discipline, matters to be kept confidential and client cases and appeals. The Executive Director was advised how to proceed.

The votes for further assistance, recorded by the Secretary, of the client appeals that were discussed in Executive Session, are attached.

With no further business, a motion was made by Bob Potts and seconded by Chris Grau to adjourn the meeting at 10:47 a.m.

AYES: Baher, Grau, Pocci, Potts. NAYS: None. Motion carried.



Frank Pocci, President



Mel Baher, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/
Filing claims with the Dept. of
Veterans' Affairs/Memorial Affairs:

Finance Dept.:
Executive Director:
Deputy Director:
Commissioners:

Charlene Amos, Service Officer Mgr. (216-698-3831)
Melinda Halliburton, Service Office Mgr. (216-698-2639)
Terrance Ness, Financial Supervisor (216-698-2391)
Jon Reiss (216-698-2611)
Feronne Williams (216-698-3845)
Mary Kitko, Secretary to the Board (216-698-2651)