



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCHI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
JAMES RILEY
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

Cuyahoga County Veterans Service Commission

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1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

JON REISS
EXECUTIVE DIRECTOR

FERONNE WILLIAMS
DEPUTY DIRECTOR

MINUTES

DATE/TIME: March 23, 2022 9:30 a.m.

PRESENT: Frank Pocci, President
Bob Potts, Vice President
Mel Baher, Secretary
Christopher Grau, Commissioner
James Riley, Commissioner
Feronne Williams, Deputy Director
Mary Kitko, Executive Secretary

EXCUSED: Jon Reiss, Executive Director
Mark Musson, Assistant County Prosecutor

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING/LEVEL III BOARD APPEALS

The meeting was called to order by Frank Pocci, President.

OLD BUSINESS:

The Deputy Director provided an update on the purchase of the new headquarters building. T. Ness is working with the fiscal department to make sure the funds for the purchase are coded correctly in order to assure that the purchase is on the agenda for the County Council meeting.

The Board determined that Feronne Williams will attend the SERB training because the training will be useful when running the day-to-day operations. Mary Kitko will also attend as the Human Resources contact for the agency.

The financial assistance policy regarding documentation was discussed. If a veteran refuses to provide information, or if the veteran is too vague to complete an application, the application will not be completed. Employees are encouraged to convey that the VSC is here to help, but the veterans' help is needed in order to make that possible.

NEW BUSINESS:

None.

GOOD OF THE ORDER:

Funeral services for retired Commissioner Dan Weist were discussed.

The Deputy Director briefed the Board on a situation at the Parma CBOC. The client was upset and became elevated. The manager was aware of the situation but did not brief the Director or Deputy Director. Notification to the Executive and Deputy Director is expected and will be addressed.

EXECUTIVE SESSION:

A motion was made by Mel Baher and seconded by Bob Potts to go into Executive Session to discuss a certain personnel matter – employment and discipline/employment, and client case and appeals.

AYES: Baher, Grau, Pocci, Potts, Riley. NAYS: None. Motion carried. (10:09 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 11:45 a.m. In Executive Session the Board discussed certain personnel matters regarding employment and discipline/employment and client case and appeals. The Deputy Director was advised how to proceed.

The votes for further assistance, recorded by the Secretary, of the client appeals that were discussed in Executive Session, are attached.

A motion was made by Mel Baher and seconded by Bob Potts to authorize the Deputy Director to bring on Donald Schilling in the roll of Veterans Service Officer, with a probationary period of one (1) year.

AYES: Baher, Grau, Pocci, Potts, Riley. NAYS: None. Motion carried.

With no further business, a motion was made by Mel Baher and seconded by Bob Potts to adjourn the meeting at 11:29 a.m.

AYES: Baher, Grau, Pocci, Potts, Riley. NAYS: None. Motion carried.



Frank Pocci, President



Mel Baher, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/
Filing claims with the Dept. of

Veterans' Affairs/Memorial Affairs:

Finance Dept.:

Executive Director:

Deputy Director:

Commissioners:

Charlene Amos, Service Officer Mgr. (216-698-3831)

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Terrance Ness, Financial Supervisor (216-698-2391)

Jon Reiss (216-698-2611)

Feronne Williams (216-698-3845)

Mary Kitko, Secretary to the Board (216-698-2651)