



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCHI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
JAMES RILEY
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

FERONNE WILLIAMS
DEPUTY DIRECTOR

Cuyahoga County Veterans Service Commission

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Email: vsccmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: June 1, 2022 9:30 a.m.

PRESENT:

Frank Pocci, President
Bob Potts, Vice President
Mel Baher, Secretary
Christopher Grau, Commissioner
James Riley, Commissioner
Jon Reiss, Executive Director
Feronne Williams, Deputy Director
Mary Kitko, Executive Secretary
Mark Musson, Assistant County Prosecutor

EXCUSED: None.

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by Frank Pocci, President.

A motion was made by Mel Baher and seconded by Chris Grau to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions (All Commissioners have a copy of the minutes).

STATE OF THE COMMISSION AND FINANCE REPORT (Attached)

A motion was made by Mel Baher and seconded by Bob Potts to accept the report of the Executive Director with the necessary corrections and/or additions.

AYES: Baher, Grau, Pocci, Potts, Riley. NAYS: None. Motion carried.

OLD BUSINESS:

Construction continues on the main office. Ramp repair is taking longer than anticipated and core drilling continues.

The sale of the new building closes on June 2, 2022. The team will have a walk-through next week to talk design.

Staff continues to work at area public libraries. The number of clients seen is not great, but they are improving each week. Admin staff continues to work at the Fulton Rd. county building. Two employees are stationed at the main office with one security guard. Food cards are distributed from the main office.

NEW BUSINESS:

Resolution 2022-08 was suspended. No invoice has been received.

Adjusting operation hours will be discussed in Executive Session.

GOOD OF THE ORDER:

None.

EXECUTIVE SESSION:

A motion was made by Mel Baher and seconded by Chris Grau to go into Executive Session to discuss certain personnel matters – employment, discipline and compensation.

AYES: Baher, Grau, Pocci, Potts, Riley. NAYS: None. Motion carried. (11:20 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 11:35 a.m. In Executive Session the Board discussed certain personnel matters regarding employment, discipline and compensation. The Executive Director and Deputy Director were advised how to proceed.

A motion was made by Mel Baher and seconded by Chris Grau to approve a mid-year 3% COLA for all staff, effective the pay period beginning on July 3, 2022.

AYES: Baher, Grau, Pocci, Potts, Riley. NAYS: None. Motion carried.

A motion was made by Chris Grau and seconded by Bob Potts to approve a lateral move for Patricia Smith from Quality Assurance Coordinator to Administrative Coordinator, effective immediately.

AYES: Baher, Grau, Pocci, Potts, Riley. NAYS: None. Motion carried.


A motion was made by Chris Grau and seconded by Mel Baher to return to Executive Session for a discussion with the Executive Secretary at 11:43 a.m.

AYES: Baher, Grau, Pocci, Potts, Riley. NAYS: None. Motion carried.

The Board came out of Executive Session and returned to the regular order of business at 11:53 a.m. In Executive Session the Board discussed matters to be kept confidential with the Executive Secretary. The Executive Director and the Deputy Director were advised of the outcome of the discussion.

With no further business, a motion was made by Mel Baher and seconded by Bob Potts to adjourn the meeting at 11:54 a.m.

AYES: Baher, Grau, Pocci, Potts, Riley. NAYS: None. Motion carried.


Frank Pocci, President


Mel Baher, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/
Filing claims with the Dept. of
Veterans' Affairs/Memorial Affairs:

Finance Dept.:

Executive Director:

Deputy Director:

Commissioners:

Charlene Amos, Service Officer Mgr. (216-698-3831)

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Terrance Ness, Financial Supervisor (216-698-2391)

Jon Reiss (216-698-2611)

Feronne Williams (216-698-3845)

Mary Kitko, Secretary to the Board (216-698-2651)