



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCI
COMMISSIONER



Disabled American Veterans
VACANT
COMMISSIONER



Veterans of Foreign Wars
JAMES RILEY
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

FERONNE WILLIAMS
DEPUTY DIRECTOR

Cuyahoga County Veterans Service Commission

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Email: vsccmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: February 15, 2023 9:30 a.m.

PRESENT: Bob Potts, President
Mel Baher, Vice President
James Riley, Secretary
Frank Pocci, Commissioner
Feronne Williams, Deputy Director
Mary Kitko, Executive Secretary
Matt Convery, Assistant County Prosecutor

EXCUSED: Jon Reiss, Executive Director

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING/LEVEL III APPEALS

The meeting was called to order by Bob Potts, President.

A motion was made by Mel Baher to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions (All Commissioners have a copy of the minutes). Motion seconded by Frank Pocci. Discussion: None.

AYES: Baher, Pocci, Potts, Riley. NAYS: None. Motion carried.

A motion was made by Mel Baher to go out of the regular order of business to discuss items for Executive Session; to consider the appointment/employment of a public employee, to consider the promotion of a public employee, and to consider the discipline of a public employee. Motion seconded by Frank Pocci.

AYES: Baher, Pocci, Potts, Riley. NAYS: None. Motion carried (9:31 a.m.)

EXECUTIVE SESSION:

The Board came out of Executive Session and returned to the regular order of business at 11:01 a.m. In Executive Session the Board considered the appointment/employment of a public employee, the promotion of a public employee, and the discipline of a public employee. The Deputy Director was advised how to proceed.

A motion was made by Jim Riley to authorize the Deputy Director to bring on Stephanie Stratford in the role of Operations Specialist, with a probationary period of six (6) months. Motion seconded by Frank Pocci. Discussion: None.

AYES: Baher, Pocci, Potts, Riley. Abstain: None. NAYS: None. Motion carried.

A motion was made by James Riley to authorize the promotion of Patricia Galbraith to Interim Finance Supervisor, with a probationary period of six (6) months. Motion seconded by Mel Baher. Discussion: None.
AYES: Baher, Pocci, Potts, Riley. Abstain: None. NAYS: None. Motion carried.

A motion was made by Mel Baher to internally post for the position of Operations Specialist and to allow probationary employees to apply. Motion seconded by Frank Pocci. Discussion: None.
AYES: Baher, Pocci, Potts, Riley. Abstain: None. NAYS: None. Motion carried.

STATE OF THE COMMISSION REPORT

A motion was made by Mel Baher to suspend the reading of the State of the Commission report until the meeting on March 1, 2023. Motion seconded by Frank Pocci. Discussion: None.
AYES: Baher, Pocci, Potts, Riley. NAYS: None. Motion carried.

OLD BUSINESS

Three (3) flag case options were presented to the Board.

A motion was made by Mel Baher to purchase 100 flag cases. Motion seconded by Frank Pocci. Discussion: None.
AYES: Baher, Pocci, Potts, Riley. NAYS: None. Motion carried.

NEW BUSINESS:

A motion was made by Mel Baher to update the contact information in the FMLA policy. Motion seconded by Jim Riley. Discussion: None.
AYES: Baher, Pocci, Potts, Riley. NAYS: None. Motion carried.

GOOD OF THE ORDER:

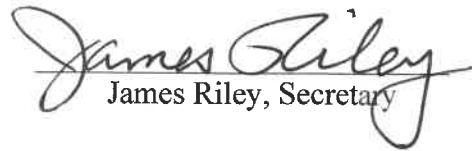
Commissioner Baher mentioned that the Elks will be hosting a meeting at Post 91 to provide information to veterans regarding suicide prevention on March 5, 2023. They will also provide health and wellness items and information.

With no further business, a motion was made by Jim Riley and seconded by Mel Baher to adjourn the meeting at 11:15 a.m.

AYES: Baher, Pocci, Potts, Riley. NAYS: None. Motion carried.



Bob Potts, President



James Riley, Secretary

CONTACT INFORMATION

Filing claims with the Dept. of

Veterans' Affairs/Memorial Affairs:

Financial Assistance Manager:

Finance/Operations Manager:

Executive Director:

Deputy Director:

Commissioners:

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Jeanne Bell (216)-698-2635

Terrance Ness, Financial Supervisor (216-698-2391)

Jon Reiss (216-698-2611)

Feronne Williams (216-698-3845)

Mary Kitko, Secretary to the Board (216-698-2651)