



American Legion  
**MEL BAHER**  
COMMISSIONER



American Veterans  
**FRANK POCCI**  
COMMISSIONER



Disabled American Veterans  
**AJ THOMPSON**  
COMMISSIONER



Veterans of Foreign Wars  
**JAMES RILEY**  
COMMISSIONER



Vietnam Veterans of America  
**BOB POTTS**  
COMMISSIONER

## Cuyahoga County

### Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650

Email: [vscmail@cuyahogacounty.us](mailto:vscmail@cuyahogacounty.us)

1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

**JON REISS**  
EXECUTIVE DIRECTOR

**FERONNE WILLIAMS**  
DEPUTY DIRECTOR

### MINUTES

DATE/TIME: October 11, 2023 9:30 a.m.

PRESENT: Bob Potts, President  
Mel Baher, Vice President  
James Riley, Secretary  
Frank Pocci, Commissioner  
AJ Thompson, Commissioner  
Jon Reiss, Executive Director  
Feronne Williams, Deputy Director  
Mary Kitko, Executive Secretary

EXCUSED: None.

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING/LEVEL III APPEALS

The meeting was called to order by Bob Potts, President.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS:**

A motion was made by Mel Baher to approve Resolution 2023-08 providing for the purchase and installation of a new garage door and opener with 50 transmitters for the Cuyahoga County Veterans Service Commission's Main Office garage door to ensure safety for the VSC and its employees. Competitive bids were solicited, but no other quotes were received. The door and opener will be purchased from Advance Door Company, not to exceed \$11,000. Motion seconded by Jim Riley. Discussion: None.

AYES: Baher, Pocci, Potts, Riley, Thompson. NAYS: None. Motion carried.

#### **GOOD OF THE ORDER:**

None.

**EXECUTIVE SESSION:**

A motion was made by Mel Baher to go into Executive Session to discuss client cases and appeals and the purchase or sale of property. Motion seconded by AJ Thompson.

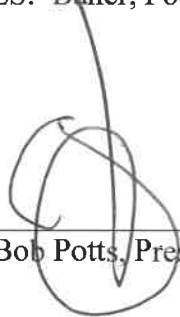
.YES: Baher, Pocci, Potts, Riley, Thompson. NAYS: None. Motion carried. (9:41 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 12:25 p.m. In Executive Session the Board discussed client cases and appeals the purchase or sale of property.

The votes for further assistance, recorded by the Secretary, of the client appeals that were discussed in Executive Session, are attached. The Executive Director and Deputy Director were instructed on how to proceed.

With no further business, a motion was made by Jim Riley to adjourn the meeting at 12:08 p.m. Motion seconded by Frank Pocci.

AYES: Baher, Pocci, Potts, Riley, Thompson. NAYS: None. Motion carried.

  
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Bob Potts, President

  
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James Riley, Secretary

**CONTACT INFORMATION**

Filing claims with the Dept. of  
Veterans' Affairs/Memorial Affairs:  
Financial Assistance Manager:  
Finance/Operations Manager:  
Executive Director:  
Deputy Director:  
Commissioners:

Melinda Halliburton, Service Office Mgr. (216-698-2639)  
Jeanne Bell (216)-698-2635  
Colleen Kehoe (216-698-2392)  
Jon Reiss (216-698-2611)  
Feronne Williams (216-698-3845)  
Mary Kitko, Secretary to the Board (216-698-2651)